



Northeast Florida Local Emergency Planning Committee

Wednesday, May 14, 2025
10:00 a.m.



Minutes

A hybrid meeting of the Northeast Florida Local Emergency Planning Committee was held on Wednesday, May 14, 2025 in-person and via zoom. Chair Knoff called the meeting to order at 10:05 a.m. with the following members:

Present

Henry Bonar – Bonar Engineering
Terry Carr – Environmental
Joe Durden - Firefighting
George Faucher – Firefighting
Marc Grabert– Firefighting
Richard Knoff – Firefighting
Jerome McIntee – Firefighting
Alex Sease – Facility Operator
Jen Silvey – Hospital
Chris Seymour – Facility Operator
Christopher Taylor – Firefighting
Freda Vaughn – DOH
Clint Wilkerson – Facility Operator

Absent

Gil Aspiwell – Firefighting
John Coffey – Hospital
Douglas Coleman – Local Environmental
Bill Decker – Local Environmental
Ben Huron – Local Environmental
Michael Laycock – Facility Operator
Jennifer Ray – Facility Operator
John Scott – Interested Citizen
David Squires – Firefighting
Lance Thibault – Emergency Management

Guests: Reggie Lawrence, Alexis Toole, Roger Vance, Georgianne Miller, Andrew Imbler, Leroy Olive, Bennett

Staff Present: Tyler Nolen

Chair Knoff called for a motion on the February 14, 2025 Meeting Minutes. Mr. McIntee moved approval of the minutes; seconded by Mr. Grabert. Motion carried

Chair Knoff welcomed new members: Chris Seymour and Joe Durden.

STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS

Mr. Nolen provided a brief overview of the SERC Meetings that was held in St. Augustine on April 13-14, 2025. He has requested the main contact for the HazMat teams as the State is preparing to begin the HazMat Team Assessments.

The next SERC meeting is scheduled for July in Cocoa Beach, FL.

CURRENT BUSINESS/RESPONSE

A. Member Updates

Members shared updates on their organization's current activities and status.

B. CSX After-Action Report

Mr. Nolen shared a draft of the CSX After-Action report that will be available to everyone when finalized. He was able to highlight the need for the magna seal device that was demonstrated in this exercise. He is seeking approval to purchase one 18x18 magna seal patch for every county department across the Region; or at least the 12x12 patch.

It was mentioned that CSX provides grants that could be used to purchase the patches.

C. Regional LNG Training (Fall 2025)

Mr. Nolen informed the Members of the upcoming TransCare's LNG training October 21-23, 2025 at the Fire Academy of the South; registration is required.

D. End of LEPC Fiscal Year

The LEPC year ends June 30th; however training funds extend through September 30th. Funding for the LEPC upcoming 2025-2026 Fiscal Year is in the works. The meeting dates for the next year are August 13, 2025, November 12, 2025, February 11, 2026, and May 13, 2026.

Chair Knoff stated that as they begin the new year, the Training Committees are being asked to provide a list of goals they intend to accomplish. He also asked all the Members to consider what goals they envision the LEPC could accomplish or should do that is outside the normal activities.

SUB-COMMITTEE REPORTS

Updates on recent and upcoming training opportunities provided by the Northeast Florida Local Emergency Planning Committee. Discussion followed.

PUBLIC COMMENTS

Roger Vance, Johnson and Johnson in Duval County, addressed the Committee. He is responsible for all the emergency response coordination at this site. He offered the Members who may be interested in touring the site or partner with them on any of their annual drills they can reach out to him for assistance.

Jen Silvey shared information about a two-day Decon coming up and will provide the information to Mr. Nolen to be share with the Committee.

Next Meeting – August 6, 2025

Adjourned: 10:50am