



Northeast Florida LEPC

Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, Florida 32216

Wednesday, May 11, 2016

10:00a.m.

Agenda

- I. Call to Order
- II. Welcome Membership & New Members
- III. Pledge of Allegiance, Roll Call, & Introductions
- IV. Approval of Minutes *
- V. State Emergency Response Commission (SERC) Meetings
 - A. Training Task Force; LEPC/ Chairs; & SERC
 - B. Florida HazMat Symposium Results
- VI. Current Business/Reports
 - A. Treasury Report
 - B. Hazardous Materials Release Report
 - C. LEPC Policies
 - D. 2016 Emergency Response Guides (ERGs)
 - E. Exercises, Exercises, Exercises!!
- VII. Sub-Committee Reports
 - A. Training – **Chief Ty Silcox or Chief Joel Sneed**
 - B. Hazards Analysis – **Mr. Bill Decker**
 - C. Public Outreach – **Mr. Terry Carr**
- VIII. Presentations/ Issue Items
 - A. Sulfuric Acid Spill – Flagler Beach
 - B. Artie Buff, Office of Pipeline Safety (US DOT/PHSMA Southern Region)
- IX. Public Comments
- X. Adjournment*

*Denotes Action

TAB III

Northeast Florida LEPC - Membership List

| | <i>Primary Name</i> | <i>Occupational Category</i> | <i>Alternate Name</i> |
|----|---------------------------|-----------------------------------|-----------------------|
| 1 | Chief Michael Bazanos | Firefighting | Kevin Guthrie |
| 2 | Henry Bonar | Facility Owner | Amy Pilgrim |
| 3 | Morrison Braren | Non-Elected Local Official | |
| 4 | Terry Carr | Local Environmental | Jean Richards |
| 5 | Douglas Coleman | Local Environmental | Larry Legg |
| 6 | Sandi Courson | Health | |
| 7 | Paul Crist | Transportation | Julius Rinosa |
| 8 | Bill Decker | Local Environmental | |
| 9 | Tim Devin | Hospital | |
| 10 | Sheriff Joey B. Dobson | Law Enforcement | Chris Volz |
| 11 | Chief Lenny Ensalaco | Firefighting | Jennifer Stagg |
| 12 | Eng. George Faucher, Jr. | Firefighting | |
| 13 | Ben Huron | Local Environmental | Kari Reno |
| 14 | Gracie Kennedy | Local Environmental | Matthew Harris |
| 15 | Chief Richard Knoff * | Firefighting | |
| 16 | Ronald Lendvay | Law Enforcement | James Watford |
| 17 | William Lord | Facility Operator | |
| 18 | Brooke Martin | Transportation | |
| 19 | Steven Millican | Emergency Management | |
| 20 | Medardo Monzon | Interested Citizen | |
| 21 | James Murphy | Community Group | |
| 23 | Quin Romay | Emergency Management | Ryan Simpson |
| 24 | Capt. John Scott, III | Firefighting | Lt. Allen Mason |
| 25 | Chief Harvey "Ty" Silcox | Firefighting | Alvin Barker |
| 26 | Lt. Todd Smith | Firefighting | Eng. Shawn Hall |
| 27 | Chief Joel Sneed | Firefighting | Brian Mitzel |
| 28 | Roger Studenski | Transportation | David Dunkley |
| 29 | Martha Wagaman | Emergency Management | |
| 30 | John Ward | Emergency Management | Maria Haney |
| 31 | Ken Wilkey ** | Facility Operator | |
| | Chairperson * | Vice-Chairperson ** | 4/8/2016 |
| | <i>Quorum = 9 Members</i> | <i>New Members</i> | <i>Removed</i> |

TAB IV



Northeast Florida Local Emergency Planning Committee



Wednesday, February 10, 2016
10:00 a.m.

MINUTES

A meeting of the Northeast Florida Local Emergency Planning Committee was held on Tuesday, February 10, 2016, at 10:05 a.m., at the Northeast Florida Regional Council, 6850 Belfort Oaks Place Jacksonville, Florida. Chair Richard Knoff called the meeting to order with the following members:

Present

Morrison Braren – Non-Elected Local Official
Terry Carr – Environmental
Douglas Coleman – Local Environmental
Sandi Courson – Health
Bill Decker – Environmental
Tim Devin – Hospital (*New Member*)
Chief Richard Knoff – Firefighting
James Murphy – Community Group
Capt. John Scott, III – Firefighting
Chief Lenny Ensalaco – Firefighting
William Lord – Facility Owner
Brooke Martin – Transportation (*New Member*)
Merdardo Monzon – Interested Citizen (*New Member*)
Chief Joel Sneed – Firefighting

Alternates

Julius Rinoso for Paul Crist
Matthew Harris for Gracie Kennedy
James Watford for Ronald Lendvay
Larry Legg
Lt. Allen Mason
Jean Richards
Jennifer Stagg

Guests: Frank Bernhard (Homeland Infrastructure Security and Protection), Scott Cordero (Jacksonville National Weather Service), Al Sandrik (Jacksonville National Weather Service), Jean Richards (Jacksonville Hazardous Waste), Fred Rogers (Emergency Manager, Blount Island US Marine Corps), Ms. Allwine (Air National Guard), and Greg Kassner (Air National Guard)

NEFRC Staff Present: Eric Anderson, Brian Teeple and Sheron Forde

Chair Knoff extended a warm welcomed the new members

***APPROVAL OF MINUTES**

Chair Knoff called for a motion on the November 2015 meeting Minutes. Mr. Carr made the motion to approve the November 2015 Minutes, seconded by Capt. Scott III. The motion carried unanimously.

STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS

Training Task Force: LEPC/Chairs & SERC

Mr. Anderson stated that the Training Task Force discussed the 4th HazMat Symposium being held in Daytona Beach. The Northeast Florida LEPC sent the largest contingent of participants contributing to the 300+ registrants. There were approximately 136 CEU credits available during the Symposium. Other discussions included Clay County's Hybrid 160 course, which has been approved by the Fire College; Jacksonville will be the first Port and the first rail location where LNG will be heavily used on the East Coast. The Committee was asked if they would like to conduct an LNG based LEPC meeting to include the private industry and other partners to discuss their expectations of LNG.

The Training Sub-Committee was tasked with partnering with both the public and private industries to set up training programs for first responders. The Port, Rail and Propeller Club were identified as a good source for inclusion in the discussion and training planning. Staff will attempt to invite for the May or August meeting of the LEPC.

LEPC/Chairs

This is the 30th year of the Emergency Planning Community Right-to-Know Act, which could be used as a public outreach activity. The Hazard Analysis Working Group recommended additions to Tier II reporting, such as, how are the facilities receiving shipments of chemicals and at what frequency. The changes that were recommended for next year include submission of site plan in their E-Plan to accompany their Tier II.

SERC

Mr. Artie Buff, the U.S. Department of Transportation in Atlanta, will attend the next LEPC meeting to provide a presentation regarding the pipelines in our area, the commodities flowing through them and other insights.

Thomas Yatabe Award/Certificates

Chair Knoff stated that Lt. Sheldon Todd Smith was the recipient of the Thomas Yatabe Award winner, which was presented to him at the SERC meeting in Daytona Beach.

Mr. Terry Carr was presented with a Certificate of Appreciation in recognition of his dedication and contributions, implementations and support of the Emergency Planning and Community Right-to-Know Act.

CURRENT BUSINESS/REPORTS

Treasurer's Report

There is currently \$162.55 remaining in the LEPC account.

Hazardous Material Release Report

An overview of the hazardous materials release report was provided for the Northeast Florida LEPC Region. There were no evacuations, injuries and/or deaths to report for fixed facilities. Transportation related incidents included diesel/fuel spills. Hazardous materials incidents reported in the State were 1,667 so far through 2015. A graph depicting the Hazardous materials incidents reports within each LEPC Region from December 1, 2014 to November 30, 2015 was discussed.

SUB-COMMITTEE REPORTS

Training

Mr. Anderson provided an overview of the Training Sub-Committee activities, which included recent training on Air Monitoring, the 4th Annual HazMat Symposium, and Advanced HazMat Life Support. Future training includes Propane Emergencies in March, HazMat Tech Refresher in the spring, International HazMat Conference in May, Pipeline Safety, and HazMat 160 hybrid classes. Additionally, there were three EPCRA/E-

Plan “How to Comply” workshops recently completed that highlighted the rules and regulations that facilities need to abide by along with the States instructions on how to access their E-Plan Tier II reporting system.

Hazards Analysis

There is a unique opportunity to look at Tier II and other data and evaluate them for the purpose of making recommendations to the other two Sub-Committees. Discussion included capabilities of notification system in the Region. Mr. Anderson will be speaking with them at the next meeting about those capabilities so they can possibly highlight or identify any particular weakness in that notification process. Also discussed were high risk situations focusing on Baker, Clay and Nassau Counties and what, if any, threats those have on critical infrastructure or sensitive areas in the community. Their focus will include ‘how to better educate the public and train first responders’ and sharing the recommendations with the Training and Public Outreach Sub-Committees. Anyone interested in participating in their meetings are welcome.

Public Education Outreach

While the Sub-Committee has not met since the last LEPC meeting, they had agreed to begin information exchanges via email as they have arranged a number of activities for September to coincide with HazMat Week. They are looking forward to getting information concerning the high risk facilities that the Hazard Analysis Sub-Committee will be identifying. The Public Education Outreach Sub-Committee will then seek opportunities for public education related to those.

Mr. Anderson stated that the North American Hazardous Materials Alliance would like to join the LEPC in any outreach activities.

PRESENTATIONS/ISSUE ITEMS

Sheps Discount – Mr. Carr provided a presentation on a current investigation into improper storage of large quantities of potentially hazardous chemicals contained in drums stacked on top of each other as well as other hazardous materials at Sheps Discount located in Jacksonville. The presentation highlighted many environmental concerns where possible ground and water contamination will need to be addressed and hazardous materials cataloged and removed. Due to the current status of the owner of record, the cleanup process is expected to be a lengthy one.

Florida HazMat Symposium – Captain Scott presented a video of the recent annual symposium, which highlighted the facility where the symposium was held as well as some of the exercises performed by the attendees.

PUBLIC COMMENT

None.

Next Meeting – The next quarterly meeting is scheduled for Wednesday, May 11, 2016 at the Northeast Florida Regional Council, 6850 Belfort Oaks Place Jacksonville, Florida 32216.

ADJOURNMENT

There being no further business to come before the LEPC, Chair Knoff adjourned the meeting at 11:05am.

TAB V A

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: TTF, LEPC, & SERC Meetings

Summary

The Training Task Force, LEPC Chair/Coordinator, and State Emergency Response Commission meetings occurred in St. Petersburg, Florida on April 7-8. The following items were main points of discussion at the meetings:

- **Training Task Force Meeting**
 - ***Purchasing HazMat Trailers***
 - \$25,000+
 - LEPC purchases, host department maintains
 - ***Hybrid 160-hr HazMat Technician course approved by Fire College***
 - Can develop class, then have it reviewed by fire college for approval
 - IAFF can do 80 hours of book for free, then arrange other 80 hours (must include hands-on portion)
 - LEPC set aside \$ for HazMat 160 in FY 2016-17
- **LEPC Chair/Coordinator Meeting**
 - ***LEPC Policies Update – covered later in meeting***

- **State Emergency Response Commission (SERC) Meeting**

- ***RMP Rule Update***

- Proposed Exercise Program Requirements (pg 39)

Notification Exercise – Annually

This exercise would include contacting the Federal, Tribal, state, and local public emergency response authorities, and other external responders that would respond to accidental releases at the source. The purpose of these notifications is to ensure facility personnel understand how to initiate the notification system and to test the emergency contact information to ensure it is up-to-date. As part of the notification exercise, the individual making the notifications should clearly indicate that the call is part of an exercise to test the notification system.

Tabletop Exercise – Annually

Tabletop exercises are discussion-based exercises without the actual deployment of response equipment.

The scope of a tabletop exercise would include tests of:

- Procedures for informing the public and the appropriate Federal, state and local emergency response agencies about an accidental release;
- Procedures and measures for emergency response after an accidental release of a regulated substance including evacuations and medical treatment;
- Identification of facility emergency response personnel and responsibilities;
- Coordination with local emergency Responders;
- Procedures for the use of emergency response equipment, and other actions identified in the source's emergency response plan, as appropriate.

Field Exercises - every 5 years

Section 68.96(b)(1) would require the owner or operator to conduct an emergency response field exercise involving the simulated accidental release of a regulated substance at least once every five years and within one year of any accidental release meeting the criteria in § 68.42(a).

EPA is proposing that the scope of the field exercises would include tests of:

- Procedures for informing the public and the appropriate Federal, state and local emergency response agencies about an accidental release;
- Procedures and measures for emergency response after an accidental release of a regulated substance including evacuations and medical treatment;
- Communications systems;
- Mobilization of facility emergency response personnel;
- Coordination with local emergency responders;
- Equipment deployment, and
- Other actions identified in the source's emergency response plan, as appropriate.



**State Emergency Response Commission
Training Task Force**

**Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, Florida 33701**

April 7, 2016 – 9:30 a.m.

- I. Call to Order**
 1. Welcome and Pledge of Allegiance
- II. Introductions**
- III. Approval of Minutes from January 19, 2016 Meeting**
- IV. Conference Call Updates**
- V. Current Business**
 1. Hazmat Training Symposium Overview – Jonathan Lamm
 2. Hazmat Symposium Competition – Doug Wolfe
 3. 160 Hour Hybrid/Needs Assessment – Scott Chappell
 4. TTF Recommended Trailer Items List – Joe Nelson
 5. FOG Approval – Joe Nelson
 6. LNG Pilot Training Program – Paul Wotherspoon
- VI. New Business**
 1. Initiatives and priorities for 2016
- VII. Update from Agencies and Organizations**
 1. Florida Fire Chief's Association (Chief Murphy)
 2. Florida Association of Hazardous Materials Responders (Matt Marshall)
 3. Florida State Fire College (Scott Chappell)
 4. Florida Department of Health (Bobby Bailey)

5. Other Agencies and Organizations

VIII. Upcoming Events

1. Schedule Next Conference Calls
2. Next Meeting
 - July 14, 2016 – St. Augustine, FL

IX. Adjournment



State Emergency Response Commission Training Task Force Minutes

**Hilton Daytona Beach Resort – Ocean Walk Village
100 North Atlantic Avenue
Daytona Beach, Florida 32118
South Tower – Flagler Room
January 19, 2016 – 9:30 a.m.**

I. Call to Order

1. Welcome and Pledge of Allegiance

II. Introductions

III. Approval of Meeting Minutes for October 8, 2015 meeting

- Minutes unanimously approved

IV. Current Business

1. Progress Report 2016 Hazmat Training Symposium
 - Paul Wotherspoon made a recommendation to write a letter of appreciation from the SERC to the FFCA because of their support with the Hazmat symposium.
2. Project Tracking Chart – Review of Active Projects
 - No new updates.

V. New Business

1. LNG Trains – Alex Vohr, Florida East Coast Railway
 - Mr. Vohr was not able to make it but will hopefully be able to make it to an upcoming meeting.
2. HazMat Symposium Update – Jonathan Lamm
 - Motion made to send a letter of appreciation to FFCA. Jonathan showed everyone the Hazmat Symposium competition trophies and said that there were a hundred more people signed up from last year to this year.

3. Update on Offshore HazMat – Joe Nelson
 - Meeting in March in Clearwater, FL. Will come up with different scenarios to combat off-shore HazMat, then solutions for these scenarios.
 - Tampa Bay area deals with planning issues due to USCG personnel turn-over.
4. FOG Update – Frank DeFrancesco
 - Next TTF in April will have a submitted draft

VI. Update from Agencies and Organizations

1. Florida Fire Chief's Association (Chief Murphy)
2. Florida Association of Hazardous Materials Responders (Matt Marshall)
 - Next reading for Hazmat rule will be on Friday, January 22. Then a hearing will be held in Tallahassee. No real content change from last time.
 - Meeting will be held for Transportation for contaminated people (Ebola). Looking for local departments to volunteer and having specific people trained for ground/train transport.
 - Facility that treats medical equipment. Ethaline Oxide 99.5% in FedEx trucks. 18 on site at any one time. Two per week are estimated to be shipped from NY to SC and then by truck to FL. Meeting will be held about mode of shipment.
3. Florida State Fire College (Scott Chappell)
 - Scott spoke about the upcoming rule making meeting on Friday and the possibility of hybrid classes becoming approved.
4. Other Agencies and Organizations
 - Funding for PPE grant through healthcare coalitions. There are 16 Healthcare Coalitions in the state.
 - Polk county and other municipalities would like to run the 160 online-Hazmat course again. Hybrid course offered this spring by the Florida State Fire College.
 - Local vendors can be found to instruct HazMat courses. Regional training resources have proven to be cost effective. HMEP expenditure will be allowed to fund these courses.

VII. Upcoming Events

1. Schedule Next Conference Call
 - February 17 at 1:30 pm and March 16 at 1:30 pm
2. Next Meeting
 - April 7, 2016 – TBD

VIII. Adjournment



AGENDA

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) CHAIRPERSONS/STAFF CONTACTS MEETING

**Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, Florida 33701**

April 7, 2016 – 1:30 p.m.

- I. INTRODUCTIONS
- II. APPROVAL OF JANUARY MEETING MINUTES
- III. TRAINING TASK FORCE UPDATE
- IV. DISTRICT REPORTS
- V. OTHER BUSINESS
 - a. Hazards Analyses Working Group Report – Dwayne Mundy
 - b. Final Draft LEPC Policy – Richard Delp
 - c. Hazmat Symposium LEPC Sponsorship – Paul Wotherspoon
 - d. 160 Hour Hybrid/Needs Assessment – Scott Chappell
 - e. Major Chemicals Sheet/Chemical Response Worksheet – Burt Mckee
- VI. ISSUES FOR STATE EMERGENCY RESPONSE COMMISSION (SERC)
- VII. NEXT SCHEDULED MEETING – July 14, 2016 – St. Augustine, FL
- VIII. ADJOURNMENT



MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) CHAIRPERSONS/STAFF CONTACTS MEETING

Hilton Daytona Beach Resort – Ocean Walk Village
100 North Atlantic Avenue
Daytona Beach, Florida 32118
South Tower – Flagler Room
January 19, 2016 – 1:30 p.m.

- I. INTRODUCTIONS
- II. APPROVAL OF OCTOBER MEETING MINUTES
 - Minutes approved unanimously.
- III. HAZMAT SYMPOSIUM UPDATE:
 - 11 people teaching from out of state. Relationship with FFCA has been crucial in putting things together for supporting the symposium. Doug Wolfe has been in charge of putting together the HazMat competition. 100 more people signed up this year than last year.
- IV. TRAINING TASK FORCE UPDATE
 - Florida Eastern Railway is now using natural gas (LNG) for shipments.
 - Request was made to send a letter of appreciation to the FFCA. Motion was made to get approval from the SERC to send this letter.
 - LEPCs will go through the healthcare coalition to get funding for Ebola project.
 - Offshore Hazmat meeting to occur in March.
 - Final rulemaking will be on Friday, January 22 for hybrid 160hr course.
- V. DISTRICT REPORTS
 1. **Apalachee:** How-to comply E-PLAN seminars will be held. 40-hour HAZWHOPPER coming up with about 20 students. Planning project this year will involve collecting data for about six months. Working with DOT, will be wrapped up in June.

2. **North Central Florida:** Working on exercises, including quarterly table-top exercise involving natural gas facilities. Putting together a second training trailer. Added Marion and Levy Counties, 12 people will be attending the Hazmat Symposium. 80 hours of local hands-on courses. A commodity flow study ongoing. Shane Morgan is the new chairman for NCFRPC (Shayne_morgan@columbiacountyfla.com)
3. **Northeast Florida:** Three air monitoring courses in Jacksonville. Arranging propane emergencies courses. Two February E-PLAN classes will be held by Sam Brackett. Marathon Petroleum exercise meeting on January 26 including a facility tour.
4. **East Central Florida:** Planning project of the year is the HazMat Symposium. Held a grounding and pumping course with 60 students participating. HazMat IQ course will be held in May in Brevard. 80 hour Chemistry course. Brevard county has LNG under construction, will hold facility walk-throughs for the region. How-to comply E-PLAN course in Brevard coming up. Next LEPC meeting is February 5th.
5. **Central Florida:** New Emergency Management Director in Desoto County (Jim Morran). Live fire training in Polk County will be starting in March.
6. **West Florida:** Two how-to comply with E-PLAN seminars will be held. Planning project is a commodity flow study. New leak simulator. Training in conjunction with military base personnel. 30 year anniversary for EPCRA.
7. **Tampa Bay:** Recent training for marine fire-fighting, train the trainer scenario. Also participating in Hazmat Symposium. Hazmat IQ course will be held. Two How-To-Comply through E-PLAN seminars will be held.
8. **Southwest Florida:** Commodity flow study presentation given at the LEPC meeting. Looking to expand the study to be multi-regional. Have purchased new equipment. Hazmat trainings coming up, with 13 people attending the symposium. Starting RFP process for table-top exercise.
9. **Treasure Coast:** Two E-PLAN workshops scheduled in Palm Beach. Planning project will be facility outreach.
10. **South Florida:** Manny Cela: Next exercise planning meeting will be February 8th. Planning a full-scale exercise in Miami including 8 facilities. 11-12 squad teams participating.

VI. OTHER BUSINESS

1. Hazards Analysis Working Group Report – Dwayne Mundy
 - Last conference call was January 11th. Current reviews are behind schedule. State-defined fields added for each chemical in E-PLAN (Mode and Frequency of Shipment). Site plans are not a requirement to file. Tactical achievements: Hazardous analysis now available on GATOR, as well as critical facilities. Can also be seen on MARPLOT. LEPC staff is in charge of uploading all Hazard Analyses. ESRI, new computer program. FEPA training coming up. Opportunities for improvement: option to check off 302 or EHS for facilities. Paul Wotherspoon is currently in the process of updating any errors with the current E-PLAN system.

2. LEPC Logo and Name Discussion – Richard Delp
 - Eric Anderson helped to create the new official Logo and Name for LEPCs. Numbers will no longer be used, only names.

3. HMEP Contract Update – Paul Wotherspoon
 - March 1st deadline for input for planning project for this year. Update will be a three-year contract and will go for approval in April. Planning projects will have a better chance to get funding. LEPCs are able to use HMEP funding for their training trailers.

4. PHMSA Pipeline Discussion – Arthur Buff, US DOT
 - Example shown: Explosion de Gas en Reynosa (Mexico 2012)
 - 450 people in PHMSA nationwide. Responsible for the transportation of hazardous materials. Transportation of gases and hazardous liquids through pipeline. Pipeline system types in Florida: Hazardous Liquid, Gas Transmission, Gas Distribution. Total: 46,939 miles state-wide.
 - Office of Pipeline Safety: Ensure compliance of Federal Pipeline Safety Regulations.
 - PIPA- Pipelines and Informed Planning Alliance.
 - Florida Public Service Commission is in charge of the state's pipeline distribution system. PHMSA manages the interstate pipeline system, southern region is headquartered in Atlanta, GA.

5. NASTTPO Annual Meeting – Paul Wotherspoon
 - Paul encouraged LEPC participation at the Annual NASTTPO meeting held in Omaha, NE this year.

6. Update SERC Policies for LEPCs – Paul Wotherspoon
 - Adding the Department of Education as a representative in the SERC.
 - New policies will be moved to vote next quarter.

VII. ISSUES FOR STATE EMERGENCY RESPONSE COMMISSION (SERC)

- TTF will go before the SERC to recommend sending a letter to the FFCA for their support with the Hazmat Symposium.
- Motion made to discuss in April meeting about an event in celebration of the 30 year anniversary of EPCRA (October).

VII. NEXT SCHEDULED MEETING – April 7, 2016 TBD

VIII. ADJOURNMENT



Florida
**State
Emergency
Response
Commission**
for Hazardous Materials



Mr. Mark Kruse
Office of the Governor

Mr. John J. Johnson
Florida Department of Environmental
Protection

Vacant
Florida Highway Patrol

Mr. Tom Byron
Florida Department of Transportation

Vacant
Florida Chamber of Commerce

Mr. Larry Jerome McIntyre
Florida Department of Economic
Opportunity

Vacant
Transportation Industry

Mr. John Kohnke
State Fire Marshal

Mr. Bruce T. Haddock
Florida League of Cities

Mr. Brian Teeple
Florida Regional Councils Association

Chief Michael D. Murphy
Florida Fire Chiefs Association

Vacant
Florida Minerals and Chemistry Council

Mr. Taylor Able (pending)
Phosphate Industry

Vacant
Associated Industries of Florida

Mr. Robert O. Kincart
Environmental

Mr. Harvey Jones (Pending)
Florida Department of Law Enforcement

Mr. Ray Butts
Utility Industry

Mr. Kevin Peters (Pending)
Florida Emergency Preparedness
Association

Mr. Richard Delp
Local Emergency Planning Committees

Mr. Eugene "Ken" Wolfe
Florida Association of Counties

Mr. David Mica
Petroleum Industry

Mr. Dale Calhoun
Liquefied Petroleum Gas Industry

Mr. James "Jim" Kuzma
Space Florida

Vacant
Florida Professional Firefighters

Mr. Bobby Bailey
Florida Department of Health

Mr. K. Mark Tumlin
Agriculture Industry

Mr. John Terry
Florida Department of Agriculture and
Consumer Services

MEETING AGENDA

Date: April 8, 2016

Time: 10:00 a.m.

Location: Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, FL 33701

Bryan W. Koon, Chair
Jonathan Lord, Alternate Chair



AGENDA

STATE EMERGENCY RESPONSE COMMISSION (SERC) FOR HAZARDOUS MATERIALS

**Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, Florida 33701**

April 8, 2016 – 10:00 a.m.

PLEDGE OF ALLEGIANCE

Roll Call and Verification of Quorum

Member Moment – Chief Michael Murphy

APPROVAL OF MINUTES

- 1. Approval of Minutes for January 20, 2016 SERC Meeting**
ACTION: Motion for SERC Approval
EXHIBIT: Minutes of January 20, 2016 SERC meeting

NEW BUSINESS

- 2. Local Emergency Planning Committees (LEPCs) Appointments**
ACTION: Approval of the list of recommended members and alternates
EXHIBIT: Memo #05-16
(Pages 1-5)
- 3. Audit/Inspection Work Plan for the Risk Management Planning (RMP) Program for Fiscal Year 2015/2016**
ACTION: Approval/adoption of the work plan
EXHIBIT: Memo #06-16
(Pages 6-8)

Reports

4. **SERC Training Task Force (TTF) Report**
ACTION: Oral report on issues of the SERC TTF
5. **Hazard Analysis Working Group Report**
ACTION: Report by Chair Dwayne Mundy
6. **Financial Status Report**
ACTION: Report on revenues received and expenditures incurred for the fiscal year
EXHIBIT: Memo #07-16
(Pages 10-13)
7. **Hazardous Materials Incidents Report**
ACTION: Report on recent hazardous materials incidents reported in the State of Florida
EXHIBIT: Memo #08-16
(Pages 14-21)
8. **Update of Staff Activities and Reports by Section**
ACTION: Update on the reports received by section; including an update on staff presentations and information requests
EXHIBIT: Memo #09-16
(Pages 22-27)
9. **Update on the LEPC Activities**
ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs
EXHIBIT: HazMatters
(Pages 28-39)

Other Business

10. **Final Draft LEPC Policies** – Richard Delp
11. **Executive Order Update** - Paul Wotherspoon
12. **LNG Training Update** – Paul Wotherspoon
13. **RMP Rule Update** – Paul Wotherspoon
14. **Regional Response Team Update** – Robert Dietrich
15. **Marathon Petroleum Exercise Update** – Robert Dietrich

Comments

FUTURE SERC MEETING DATES

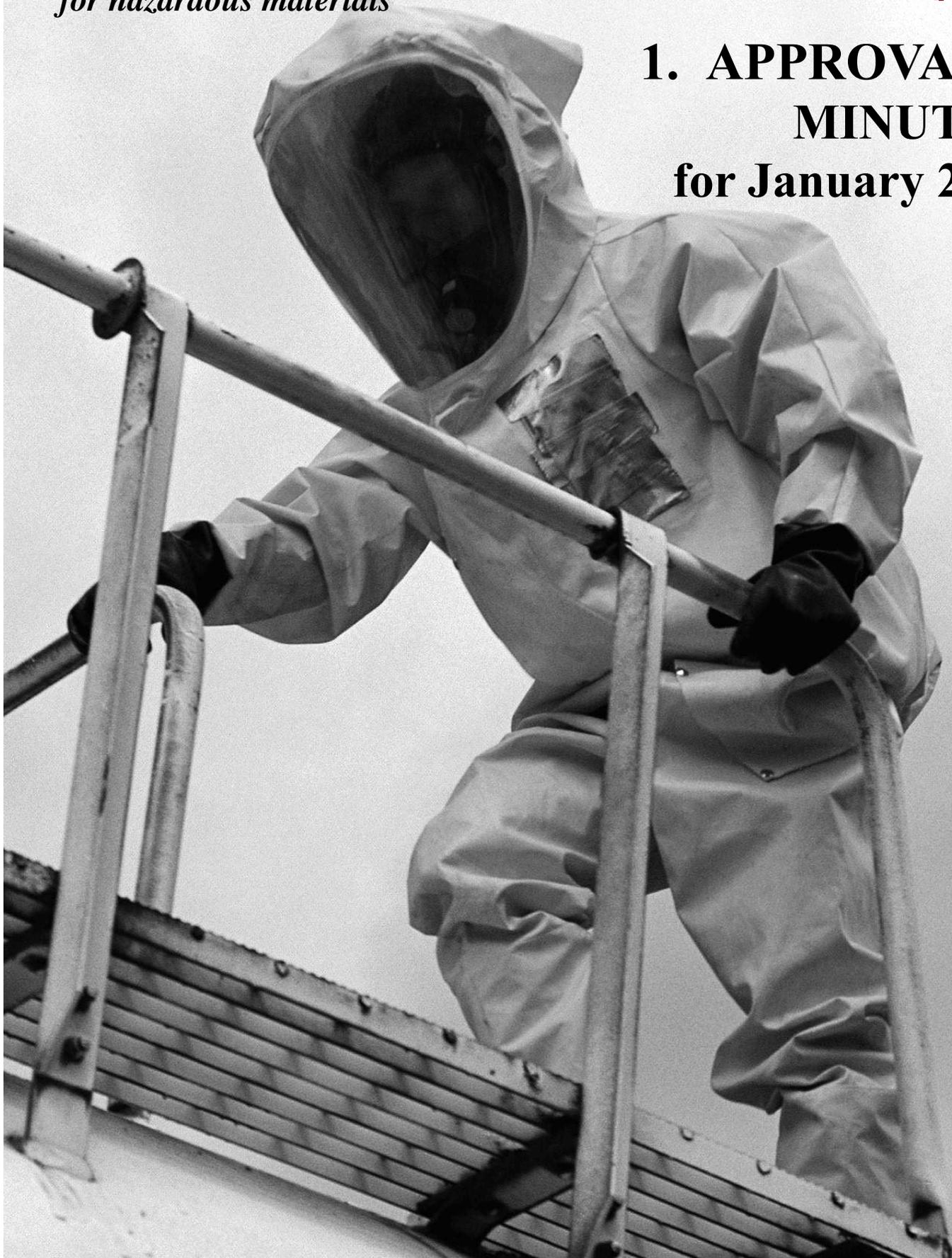
July 15, 2016 – St. Augustine, FL
October 7, 2016 – Location TBD

Adjourn

Florida
**STATE EMERGENCY
RESPONSE COMMISSION**
for hazardous materials



**1. APPROVAL OF
MINUTES
for January 20, 2016**





Minutes

STATE EMERGENCY RESPONSE COMMISSION (SERC) FOR HAZARDOUS MATERIALS

**Hilton Daytona Beach Resort – Ocean Walk Village
100 North Atlantic Avenue
Daytona Beach, Florida 32118
South Tower - Flagler Room
January 20, 2016 – 10:00 a.m.**

The State Emergency Response Commission (SERC) for Hazardous Materials met January 20, 2016 in Daytona Beach, Florida. Those members present were:

Jonathan Lord
Richard Delp
Debra Waters
John Kohnke
Mike Murphy
Sherie Carrington
John S. Johnson
Bobby Bailey
Brian Teeple

Kevin Peters
Bruce Haddock
Mark Tumlin
Robert Kincart
John Terry
James Kuzma
Rayburn Butts
Dale Calhoun

PLEDGE OF ALLEGIANCE

1. **Recognition and Introduction of new members.**

ROLL CALL AND VERIFICATION OF QUORUM

Ms. Kate McMillan did roll call and a quorum was established.

WELCOME NEW SERC MEMBERS

APPROVAL OF MINUTES

1. **Approval of Minutes for October 9, 2015 SERC Meeting**
 - Motion made for approval of minutes. Seconded by Bruce Haddock.

NEW BUSINESS

2. **Local Emergency Planning Committees (LEPCs) Appointments**
 - Motion was made and approved
3. **Thomas Yatabe-SERC Award Presentations**
 - Jonathan Lord presented the Thomas Yatabe Awards to the winners along with a FDEM Coin. Nomination is made based on standing contributions for EPCRA and Hazardous Materials Compliance program.
 - West Florida LEPC: Kathy Ahlen, Planner, WFRPC
 - Appalachian LEPC: Chief Tom Quillin, Leon County EMS
 - North Central Florida LEPC: Ronald Mills, Emergency Management
 - North East Florida LEPC: Todd Sheldon Smith, Fire Lieutenant
 - East Central Florida LEPC: Chief Frank Synder, Volusia County Fire Service,
 - Central Florida LEPC: Lt. Dan Washington, Firefighter/ HazMat Tech
 - Tampa Bay LEPC: Jack Ashmore, Port Sutton Ammonia Terminal
 - South West Florida LEPC: John Gibbons, RPC
 - Treasure Coast RPC: Kathryn Boer, TCRPC
 - South Florida LEPC: Chief Steve Shaw, Ft. Lauderdale Fire Rescue

Reports

4. **SERC Training Task Force (TTF) Report**
 - LNG is now used in locomotives for the FEC from Jacksonville to Miami. It will also be used for export off the port of Miami.
 - Request to make a motion to send a letter to the FFCA in their support of the Hazmat Symposium. Seconded by Chief Michael Murphy.
 - Field Operation Guide (FOG) is published for a recommended practice, and is being updated to standards. A FOG is needed for each of the First Responders disciplines and specialty teams.
 - Discussion about the online-hybrid HazMat Course and the State is accepting it as a model technician level course.
 - Mutual aid agreement is in the works for moving patients affected with Ebola.
5. **Financial Status Report**
 - Starting January 1st, Facilities can file online and submit payments through E-PLAN for Tier II, TRI, and RMP.

6. Hazardous Materials Incidents Report

- Members were directed to look at Memo #03-16 on Pages 18-29.

7. Update of Staff Activities and Reports by Section

- FDEM has recently hired a new Administrative Assistant: Anhar AIAAsadi.

8. Update on the LEPC Activities

- Loss of District 5, LEPC have transitioned from numbered Districts, to nomenclature organization.

Other Business

1. Hazardous Materials Symposium & Team Competition

- Jonathan Lamm gave a short brief before going to the Ocean Center to view the 2016 Hazmat Competition. He stated that attendance at the 2016 symposium was greater than previous years and showed the members the competition trophies.

2. Hazards Analysis Working Group Report – Dwayne Mundy

- Now requesting site plans with the Tier II submissions.
- Hazard Analyses are now available on GATOR.
- Critical Facilities are available to be downloaded on GATOR.
- Hazard Analysis training in conjunction with FEPA. Next training will be in August.
- Working on maintaining an updated list of 302 sites.
- Next meeting will be the week of February 15th. Following another meeting in early March.

3. PHMSA Pipeline Discussion – Arthur Buff, US DOT

- Mr. Buff gave the members a detailed powerpoint presentation highlighting how US DOT is preventing pipeline accidents and reviewing pipeline accidents of the past.

4. SERC Policies for LEPCs – Richard Delp, LEPC Chairman

- Mr. Delp suggested that the revised LEPC policies that were handed out the SERC members be reviewed so that next meeting there can be an approval vote for the policies.

Comments

- Chief Murphy recommended having a new member introduction in the next quarterly meeting.

FUTURE SERC MEETING DATES

April 8, 2016 – St. Petersburg, FL
July 15, 2016 – TBD
October 7, 2016 – TBD

Adjourn

On April 12, 2004, a runaway chemical reaction at MFG Chemical, Inc., in Dalton, Georgia, resulted in the release of toxic vapor clouds of allyl alcohol and allyl chloride into the surrounding community. The accident resulted in the evacuation of more than 200 families and medical treatment for 154 people, including 15 responders. The CSB found that MFG did not train or equip employees to conduct emergency mitigation actions, and that local emergency response agencies did not adequately prepare for responding to emergencies involving hazardous chemicals. The CSB recommended that the facility obtain equipment and provide emergency response training to employees, and that local agencies conduct drills for emergencies at fixed facilities.¹⁸⁶

Other EPA and Federal agency programs require exercises as an element of their emergency response programs. For example, under the Oil Pollution Prevention regulation (40 CFR part 112), facilities subject to the Facility Response Plan (FRP) provisions are required to conduct exercises, including evaluation procedures (§ 112.21). FRP facility owners and operators are encouraged to follow the National Preparedness for Response Exercise Program (PREP) Guidelines,¹⁸⁷ which were developed to provide a mechanism for compliance with EPA, U.S. Coast Guard (USCG), and U.S. Department of the Interior (DOI) exercise requirements for oil pollution response. The PREP guidelines include both internal and external exercise components. Internal exercises include notification exercises, emergency procedure exercises, spill management team tabletop exercises, and equipment deployment exercises. External exercises include area exercises that include members of the response community, and government-initiated unannounced exercises.

Other examples include exercises that the U.S. Nuclear Regulatory Commission (NRC), in conjunction with the Federal Emergency Management Agency, requires commercial nuclear power plant operators to perform with state and local governments. These exercises evaluate both on-site and offsite emergency response capabilities. The NRC requires all nuclear reactor emergency plans to address the

necessary provisions for coping with radiological emergencies at each facility in accordance with 10 CFR 50.54(q), Appendix E to 10 CFR 50, and for commercial nuclear power reactors only, 10 CFR 50.47(b). Reactor operators are required to train personnel and perform emergency preparedness exercises in order to test the adequacy of the plans, ensure personnel are familiar with their duties, and maintain response capabilities.

Some state and local regulations also require emergency response exercises. For example, the New Jersey TCPA, which incorporates the requirements of 40 CFR part 68, contains certain additional provisions imposed under state law, including a requirement for regulated facilities to perform at least one emergency response exercise per calendar year. Non-responding facilities are required to invite at least one outside responding agency designated in the emergency response plan to participate in the exercise, and employees of the facility are required to perform their assigned responsibilities for all emergency response exercises. Owners or operators of all other facilities are required to perform at least one full scale emergency response exercise in which the emergency response team as well as containment, mitigation, and monitoring equipment are deployed at a strength appropriate to demonstrate the adequacy and implementation of the plan.¹⁸⁸

In comments received from the Agency's recent RFI, the National Association of Superfund Amendments and Reauthorization Act (SARA) Title Three Program Officials (NASTTPO), which represents members of State Emergency Response Commissions (SERCs), Tribal Emergency Response Commissions (TERCs), and LEPCs, has encouraged EPA to require RMP facilities to conduct exercises that include local first responders and realistic accident scenarios.¹⁸⁹

In addition to specific Federal and state requirements for conducting exercises and the NASTTPO comments, industry guidelines recommend conducting exercises. The CCPS Guidelines for Risk Based Process Safety recommend periodically testing the adequacy of emergency response plans and level of preparedness of responders,

including contractors and local response agencies.¹⁹⁰

In the original proposed RMP rule (58 FR 54190, October 20, 1993), EPA had included within the emergency response program provisions a proposed requirement for regulated sources to conduct emergency exercises. In the final RMP rule (61 FR 31668, June 20, 1996), EPA decided not to finalize this requirement (and several other additional emergency response program provisions), for two reasons. First, the Agency decided to limit the emergency response program requirements to the minimum requirements contained in CAA section 112(r)(7) in order to avoid inconsistency with other emergency response planning regulations. Second, the Agency indicated that the additional requirements were already addressed in other Federal regulations and therefore, sources were already doing them. However, EPA's experience with implementing the RMP rule over nearly two decades, along with incidents such as those described above, indicate that many regulated sources do not regularly conduct emergency exercises that involve local response authorities. The Agency now believes that adding this provision to the regulation will likely reduce the severity of some accidents that do occur.

1. Proposed Exercise Program Requirements

In order to further improve coordination with community responders and ensure that both facility personnel and local responders have practice responding to accidental releases at RMP facilities, EPA is proposing to require most regulated facilities to perform exercises as an element of the emergency response program identified under subpart E. Proposed § 68.96 would require both responding and non-responding RMP facilities with any Program 2 or 3 process to perform emergency exercises.

a. Notification Exercises

EPA proposes a new paragraph § 68.96(a) to require facilities with any Program 2 or Program 3 process to annually perform an exercise of the source's emergency notification system. This exercise would include contacting the Federal, Tribal, state, and local public emergency response authorities, and other external responders that would respond to accidental releases at the source. The purpose of these notifications is to ensure facility

¹⁸⁶ CSB. April 2006. Investigation Report: Toxic Chemical Vapor Cloud Release, MFG Chemical, Inc., Dalton, Georgia, April 12, 2004. Report No. 2004-09-I-GA. http://www.csb.gov/assets/1/19/MFG_Report.pdf.

¹⁸⁷ USCG, EPA, and DOI. August 2002. National PREP Guidelines. http://www.au.af.mil/au/awc/awcgate/uscg/prep_gid.pdf.

¹⁸⁸ NJDEP, Title 7, Chapter 31 Toxic Catastrophe Prevention Act Program, Consolidated Rule Document, Section 7:31-5.2; http://www.state.nj.us/dep/rpp/brp/tcpa/downloads/conrulerev9_no%20fonts.pdf.

¹⁸⁹ Gablehouse, T. October 28, 2014. Comment No. EPA-HQ-OEM-2014-0328-0679 on Risk Management Program RFI, PDF pg 5-6, NASTTPO, Denver, CO.

¹⁹⁰ CCPS. 2007. Guidelines for Risk Based Process Safety. American Institute of Chemical Engineers, CCPS, NY, Wiley. pp. 513, 524-526, 538-540.

personnel understand how to initiate the notification system and to test the emergency contact information to ensure it is up-to-date. As part of the notification exercise, the individual making the notifications should clearly indicate that the call is part of an exercise to test the notification system. The owner or operator would be required to document these notification exercises and maintain a written record of each exercise conducted for a period of five years. The owner or operator would also be required to provide copies of the report to local response officials, and to make the report available to the public in accordance with §§ 68.205 and 68.210.

As non-responding facilities will rely on local authorities to respond to accidental releases at the source, EPA believes that the proposed facility notification exercises will be an important supplement to the existing requirement for local emergency plan exercises under EPCRA section 303(c)(9), which requires local emergency plans to include methods and schedules for exercising the plan. Responding facilities will be required to meet additional field and tabletop exercise requirements below, which in many cases will also involve the participation of local authorities. Notifications to Federal, state, and local officials conducted as part of the field or tabletop exercise may also serve to meet the annual notification exercise requirements provided that the owner or operator documents these notification exercises.

EPA is also proposing to modify § 68.95(a)(1)(i) to clarify that the emergency response program should include procedures for performing appropriate notifications to Federal and state emergency response agencies, as well as the public and local emergency response agencies, about accidental releases. This could include, for example, any required notifications to the National Response Center, as required by section 103(a) of CERCLA, and/or notifications to the SERC as required by section 304 of EPCRA.

b. Responding Facility Field and Tabletop Exercises

EPA is proposing a new paragraph § 68.96(b) to require responding facilities to develop and implement an emergency response exercise program that uses the emergency response plan required under § 68.95(a)(1). EPA is proposing to require two types of exercises—field exercises and tabletop exercises. The owner or operator would be required to coordinate with local public emergency response officials in

planning and conducting exercises, and invite local officials to participate in exercises. However, participation in an exercise by local responders is not required for a facility to comply with the exercise provisions.

i. Field Exercises

Field exercises involve the actual performance of emergency response functions during a simulated accidental release event. Field exercises involve mobilization of firefighters and/or hazardous materials response teams, activation of an incident command structure, deployment of response equipment, evacuation or sheltering of facility personnel as appropriate, and notification and mobilization of law enforcement, emergency medical, and other response personnel as determined by the scenario and the source's emergency response plan.¹⁹¹

Section 68.96(b)(1) would require the owner or operator to conduct an emergency response field exercise involving the simulated accidental release of a regulated substance at least once every five years and within one year of any accidental release meeting the criteria in § 68.42(a). If the facility is required to conduct a field exercise as a result of an RMP reportable accident, then this would effectively reset the timeframe for when the next five-year field exercise is due.

EPA is proposing that the scope of the field exercises would include tests of:

- Procedures for informing the public and the appropriate Federal, state, and local emergency response agencies about an accidental release;
- procedures and measures for emergency response after an accidental release of a regulated substance including evacuations and medical treatment;
- communications systems;
- mobilization of facility emergency response personnel;
- coordination with local emergency responders;
- equipment deployment, and
- other actions identified in the source's emergency response plan, as appropriate.

ii. Tabletop Exercises

Tabletop exercises are discussion-based exercises without the actual deployment of response equipment. During tabletop exercises, responders typically assemble in a meeting location and simulate procedural and communications steps for response to a simulated accidental release, as determined by the scenario and the source's emergency response plan.

In § 68.96(b)(2) EPA is proposing to require the owner or operator to annually conduct an emergency tabletop exercise involving the simulated accidental release of a regulated substance, except during years when field exercises are conducted. The scope of a tabletop exercise would include tests of:

- Procedures for informing the public and the appropriate Federal, state, and local emergency response agencies about an accidental release;
- procedures and measures for emergency response after an accidental release of a regulated substance including evacuations and medical treatment;
- identification of facility emergency response personnel and responsibilities;
- coordination with local emergency responders;
- procedures for the use of emergency response equipment, and other actions identified in the source's emergency response plan, as appropriate.

c. Exercise Reports & Program Updates

EPA is proposing in § 68.96(b)(3) to require the owner or operator to evaluate each exercise and prepare a written report within 90 days of the exercise. The report would include:

- A description of the exercise scenario;
- names and associations of each exercise participant;
- an evaluation of the results of the exercise including lessons learned;
- recommendations for improvement or revisions to the emergency exercise program and emergency response program; and
- a schedule to promptly address and resolve recommendations.

The report would also include an evaluation of the adequacy of coordination with local emergency response authorities, and other external responders, as appropriate. Section 68.96(b)(3) would also require the owner or operator to update the emergency exercise program and emergency response program at least annually, and more frequently if necessary to incorporate recommendations and lessons learned from emergency response exercises, incident investigations, or other available information. The owner or operator would also be required to provide schedules of exercises and copies of exercise reports to local response officials, and to make exercise reports available to the public in accordance with §§ 68.205 and 68.210. Exercise reports would be maintained for five years.

d. Updates to § 68.12 (General Requirements)

EPA is proposing to revise § 68.12 (General Requirements) to be consistent

¹⁹¹ EPA, May 1988. Guide to Exercises in Chemical Emergency Preparedness Programs, OSWER 88006.

with these proposed exercise requirements. EPA is proposing to revise the Program 2 and Program 3 requirements under § 68.12 by renumbering paragraph § 68.12(c)(4) as § 68.12(c)(5) (for Program 2) and § 68.12(d)(4) as § 68.12(d)(5) (for Program 3), adding a reference to exercise requirements, and correcting citations to subpart E.

EPA is aware that while not all facilities regulated under the RMP rule conduct emergency exercises, many do, and the Agency believes that exercises conducted in accordance with other Federal, state, or local requirements, or exercises conducted in conjunction with a facility's trade association membership or code of practice, etc., may be used to satisfy the new requirements to the extent those exercises address the specific regulatory provisions contained herein.

EPA seeks comment on this approach. Are there additional exercise provisions that EPA should consider to improve the ability of RMP facility personnel and local authorities to respond to accidental releases? Are annual exercises sufficient or should EPA consider alternative frequencies? What information regarding exercises would be most helpful to the public while maintaining a balance for security?" Some SERS expressed concern that local emergencies could force a facility to postpone an exercise. EPA seeks comments on how best to address emergency postponement and rescheduling of exercises. EPA also seeks comment on whether to eliminate the requirement for tabletop and field exercises.

2. Alternative Options

EPA considered two alternative approaches to requiring emergency exercises. The first alternative option would also require responding and non-responding facilities to conduct an annual emergency notification system exercise. However, under this option responding facilities would additionally be required to conduct only annual tabletop exercises; emergency field exercises would not be required. This alternative option would be a lower cost option for responding facilities, as field deployment of the source's equipment and personnel would not be required. However, it may also result in less realistic and less effective emergency exercises.

The second alternative approach considered by EPA would contain the same provisions for notification exercises as in the proposed option, but would require responding facilities to conduct field exercises annually,

instead of tabletop exercises. This approach would be similar to the New Jersey TCPA emergency exercise provisions, and provide for a comprehensive test of all systems under the emergency exercise program for responding facilities. However, the costs of this approach would be significantly higher than the proposed approach.

EPA seeks comment on these alternative approaches and whether there are any other alternative options that EPA should consider prior to issuing a final action.

VI. Information Availability Requirements

Ensuring that communities, local planners, local first responders, and the public have appropriate chemical facility hazard-related information is critical to the health and safety of the responders and the local community. Throughout the many public meetings and outreach efforts related to Executive Order 13650, LEPCs, first responders, and members of the public stated that chemical facility information and data-sharing efforts need significant improvement.¹⁹² Specifically, LEPCs and first responders want to have access to the most relevant chemical hazard and risk information for their needs, in a user-friendly format, to better support planning and preparedness efforts. Community residents, operators of community facilities (such as daycares and nursing homes) and organizations consistently noted that they need basic information regarding chemical risks at facilities, presented in a clear and consistent manner, so that they can effectively participate in preparedness and planning to address such issues as effective emergency notification procedures, evacuation, and sheltering in place. In response to these issues, EPA is proposing ways to enhance information sharing and collaboration between chemical facility owners and operators, tribal and local emergency planning committees, first responders, and the public, in a manner that balances security and proprietary considerations. Some public commenters responding to EPA's RMP RFI elaborated the need for more public access to information about the RMP facilities. The Center for Science and Democracy (CSD) stated that public access to information is key to enabling communities to hold facility owners and

¹⁹² Chemical Facility Safety and Security Working Group. May 2014. Executive Order 13650 Report to the President—Actions to Improve Chemical Facility Safety and Security—A Shared Commitment, pgs. 93–94. https://www.osha.gov/chemicalexecutiveorder/final_chemical_eo_status_report.pdf.

operators accountable for reducing risks as much as possible, and for being prepared should an accident occur. According to CSD, facility owners and operators should be responsible for ensuring that appropriate measures are in-place to handle an emergency and should be fully communicating with local authorities on the development of community emergency response plans that include chemical facilities.¹⁹³

NASTTPO requested EPA consider providing information on emergency planning and exercises, audit reports, and RMP Executive summaries that include information such as accident histories, and names of RMP-regulated substances.¹⁹⁴

Oklahoma Hazardous Materials Emergency Response Commission (OHMERC) also commented and requested posting of chemical information including an RMP summary along with Tier2 information on a company Web site at a minimum. They also requested making the following information available to LEPCs: The facility emergency response plan, accident history, along with OCA.¹⁹⁵

The MKOPSC stated that most of the information is already available online and from LEPCs and need not be provided on a Web site. But MKOPSC noted that LEPCs can utilize the information to understand the risk in the communities and involve local facilities, local officials, SERCs, local citizens and EPA to have dialogues to improve regulatory compliance and promote safety. MKOPSC also believes it is also important to let the public understand how the facilities address the hazard present in their community and keep the risk at or below the "acceptable level." When local citizens have adequate information and knowledge, facility owners and operators may be motivated to continuously improve their safety in response to community pressure and oversight.¹⁹⁶

CCHS noted that requiring facility owners or operators to make this information available on the company Web site would promote improved regulatory compliance, because the more willing a facility is to be open and

¹⁹³ CSD. October 20, 2014. Comment No. EPA-HQ-OEM-2014-0328-0424 on Risk Management Program RFI, pgs. 2–3.

¹⁹⁴ Gablehouse, T. October 28, 2014. Comment No. EPA-HQ-OEM-2014-0328-0679 on Risk Management Program RFI, PDF p. 2, 4, & 6, NASTTPO, Denver, CO.

¹⁹⁵ Elder, M., October 29, 2014. Comment No. EPA-HQ-OEM-2014-0328-0641 on Risk Management Program RFI, p. 3, OHMERC.

¹⁹⁶ MKOPSC. October 29, 2014. Comment No. EPA-HQ-OEM-2014-0328-0543 on Risk Management Program RFI, pgs. 162, 165.

| # | Facility Name | Facility_City | County | Facility_Zip | Program_Level | High Risk | Hazardous Chemical |
|----|--|--------------------|--------|--------------|---------------|-----------|---|
| 1 | AIRGAS USA, LLC, Jacksonville | JACKSONVILLE | DUVAL | 32254 | 3 | | Ethylene, Acetylene |
| 2 | ANHEUSER-BUSCH, LLC. | JACKSONVILLE | DUVAL | 32218 | 3 | | Ammonia (anhydrous) |
| 3 | ATLANTIC BEACH WTP # 1 | ATLANTIC BEACH | DUVAL | 32233 | 2 | | Chlorine |
| 4 | ATLANTIC BEACH WTP # 2 | ATLANTIC BEACH | DUVAL | 32233 | 2 | | Chlorine |
| 5 | ATLANTIC BEACH WTP # 3 | ATLANTIC BEACH | DUVAL | 32233 | 2 | | Chlorine |
| 6 | ATLANTIC BEACH WWTP # 1 | ATLANTIC BEACH | DUVAL | 32233 | 2 | | Sulfur dioxide (anhydrous), Chlorine |
| 7 | BEAVER STREET FISHERIES, INC. | JACKSONVILLE | DUVAL | 32209 | 3 | | Ammonia (anhydrous) |
| 8 | BLANCHARD TERMINAL COMPANY-JACKSONVILLE TERMINAL | Jacksonville | DUVAL | 32226 | 3 | | BUTANE |
| 9 | BRANDY BRANCH GENERATING STATION | JACKSONVILLE | DUVAL | 32234 | 2 | | Ammonia |
| 10 | BURRIS REFRIGERATED LOGISTICS-JACKSONVILLE | JACKSONVILLE | DUVAL | 32254 | 3 | | Ammonia (anhydrous) |
| 11 | C&S Wholesale Services, Inc - Baldwin | JACKSONVILLE | DUVAL | 32234 | 3 | | Ammonia (anhydrous) |
| 12 | CEDAR BAY GENERATING PLANT | JACKSONVILLE | DUVAL | 32226 | 2 | | Ammonia |
| 13 | CITY OF FERNANDINA BEACH WATER PLANT #1 | FERNANDINA BEACH | NASSAU | 32034 | 3 | | Chlorine |
| 14 | CITY OF FERNANDINA BEACH WATER PLANT #2 | FERNANDINA BEACH | NASSAU | 32034 | 3 | | Chlorine |
| 15 | CITY OF FERNANDINA BEACH WATER PLANT #3 | FERNANDINA BEACH | NASSAU | 32034 | 3 | | Chlorine |
| 16 | CITY OF JACKSONVILLE BEACH POLLUTION CONTROL PLANT | JACKSONVILLE BEACH | DUVAL | 32250 | 3 | | Chlorine |
| 17 | CITY OF JACKSONVILLE BEACH WATER PLANT NO 1 | JACKSONVILLE BEACH | DUVAL | 32250 | 2 | | Chlorine |
| 18 | CITY OF JACKSONVILLE BEACH WATER PLANT NO 2 | JACKSONVILLE BEACH | DUVAL | 32250 | 2 | | Chlorine |
| 19 | CITY OF PALATKA PLATT DREW WWTP | PALATKA | PUTNAM | 32177 | 3 | | Chlorine |
| 20 | FIRESTONE BUILDING PRODUCTS - JACKSONVILLE | JACKSONVILLE | DUVAL | 32254 | 3 | | Isopentane, Pentane |
| 21 | GENCO JACKSONVILLE DISTRIBUTION CENTER | JACKSONVILLE | DUVAL | 32220 | 1 | | Flammable mixture, propane, methyl ether, difluoroethane, butane, isobutane |
| 22 | GUSTAFSON'S LLC | GREEN COVE SPRINGS | CLAY | 32043 | 3 | | Ammonia (anhydrous) |
| 23 | IFF CHEMICAL HOLDINGS INC | JACKSONVILLE | DUVAL | 32254 | 3 | YES | Chlorine |
| 24 | INDUSTRIAL COLD STORAGE | JACKSONVILLE | DUVAL | 32254 | 3 | | Ammonia (anhydrous) |
| 25 | JACKSONVILLE (BRUSS) FACILITY | JACKSONVILLE | DUVAL | 32254 | 3 | | Anhydrous Ammonia |
| 26 | JCI JONES CHEMICALS INC. JACKSONVILLE | JACKSONVILLE | DUVAL | 32206 | 3 | YES | Chlorine |
| 27 | JOHNS MANVILLE | JACKSONVILLE | DUVAL | 32254 | 3 | | Flammable mixture, Isopentane |
| 28 | MONTCO RESEARCH PRODUCTS, INC. | HOLLISTER | PUTNAM | 32147 | 3 | | Hydrogen chloride (anhydrous) |
| 29 | NUSTAR JACKSONVILLE TERMINAL | JACKSONVILLE | DUVAL | 32208 | 3 | | Butane |
| 30 | OMEGA PARTNERS JACKSONVILLE LLC | Jacksonville | DUVAL | 32206 | 3 | | Butane |
| 31 | PALATKA OPERATONS | PALATKA | PUTNAM | 32177 | 3 | YES | Chlorine dioxide |
| 32 | PRAXAIR DISTRIBUTION - JACKSONVILLE, FL | JACKSONVILLE | DUVAL | 32204 | 3 | | Acetylene |
| 33 | PUBLIX SUPER MARKETS, INC.-JACKSONVILLE WAREHOUSE | JACKSONVILLE | DUVAL | 32220 | 3 | | Ammonia (anhydrous) |
| 34 | R.C. WILLIS WATER TREATMENT PLANT | PALATKA | PUTNAM | 32177 | 3 | | Chlorine |
| 35 | RAYONIER PERFORMANCE FIBERS LLC, FERNANDINA MILL | FERNANDINA BEACH | NASSAU | 32034 | 3 | YES | Chlorine, Chlorine dioxide, Sulfur dioxide (anhydrous), Ammonia (anhydrous) |
| 36 | REDDY ICE #346-JACKSONVILLE | JACKSONVILLE | DUVAL | 32254 | 3 | | Ammonia (anhydrous) |
| 37 | RENESENZ LLC | JACKSONVILLE | DUVAL | 32208 | 3 | | Hydrochloric acid (Methyl Chloride) |
| 38 | SHAW'S SOUTHERN BELLE FROZEN FOODS | JACKSONVILLE | DUVAL | 32208 | 3 | YES | Ammonia (anhydrous) |
| 39 | ST JOHNS RIVER POWER PARK | JACKSONVILLE | DUVAL | 32226 | 3 | | Chloride, Ammonia (anhydrous) |
| 40 | SYSCO JACKSONVILLE INC. | JACKSONVILLE | DUVAL | 32254 | 3 | YES | Ammonia (anhydrous) |
| 41 | WAL-MART DISTRIBUTION CENTER #6099 | MACCLENNY | BAKER | 32063 | 3 | | Ammonia (anhydrous) |
| 42 | WHITE WAVE FOODS | JACKSONVILLE | DUVAL | 32209 | 3 | YES | Ammonia (anhydrous) |
| 43 | WWTP CITY OF FERNANDINA BEACH | Fernandina Beach | Nassau | 32034 | 3 | | Chlorine |

TAB V B

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: 2016 Florida HazMat Symposium Results

The following information is in regards to the results of the 2016 Florida HazMat Symposium. Presentation provided by Jonathan Lamm of the East Central LEPC.

General Notes:

- 68% increase in attendance compared to 2015
- Northeast Florida LEPC accounted for 18% of total attendance
 - 42 trainings over 3 days
 - 10 hands-on classes
 - 32 classrooms classes
 - 181 total hours offered
 - 116 CEU credits available
- 51 total instructors; 12 from out of state
- Turning into a national level symposium, and people from other states and countries are starting to attend

2016
*4th Annual Hazardous Materials Training
Symposium*



January 20-22, 2016

Training Sessions

10 Hands-on training classes

32 Classroom trainings



By the numbers...

THIS YEAR:
2016

- ◇ Total Pre-Registrants 301
- ◇ Total Registrants 287
- ◇ No-Shows 14
- ◇ 95% of pre-registrants showed up

LAST YEAR:
2015

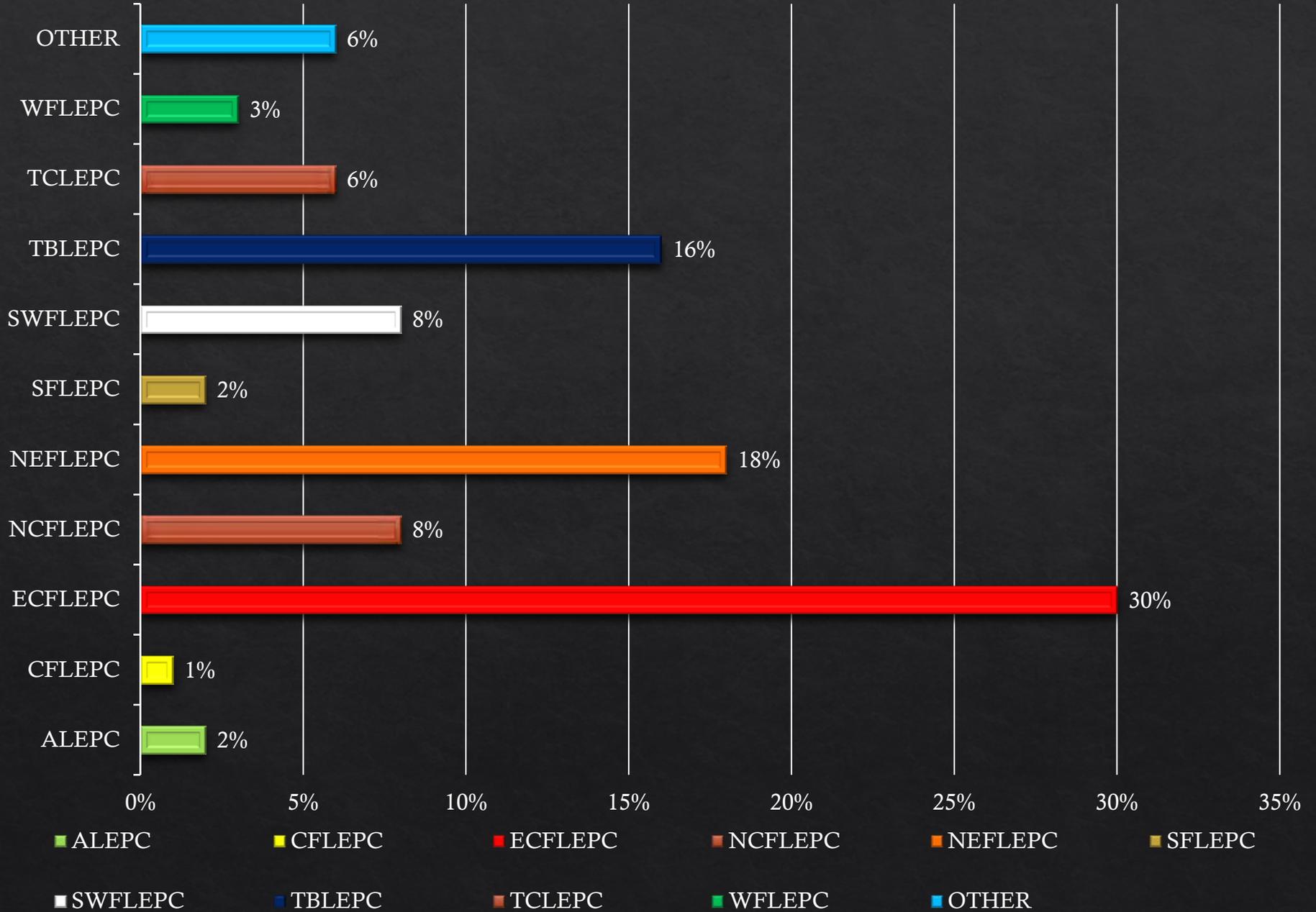
- ◇ Total Pre-Registrants 193
- ◇ Total Registrants 192
- ◇ No-Shows 33
- ◇ Walk-Ins 32
- ◇ 83% of pre-registrants showed up

68% Increase of Attendance From Last Year!

Participation by District

| District | Total | Percentage |
|----------|-------|------------|
| ALEPC | 7 | 2% |
| CFLEPC | 4 | 1% |
| ECFLEPC | 86 | 30% |
| NCFLEPC | 22 | 8% |
| NEFLEPC | 51 | 18% |
| SFLEPC | 7 | 2% |
| SWFLEPC | 22 | 8% |
| TBLEPC | 45 | 16% |
| TCLEPC | 17 | 6% |
| WFLEPC | 9 | 3% |
| OTHER | 17 | 6% |

Attendance by LEPC Districts



Overview of Activities

- ◆ **42 Trainings Conducted Over 3 Days**
 - ◆ **32 Classroom**
 - ◆ **10 Hands-On Training**
 - ◆ **181 hours of training**
 - ◆ **116 CEU's for Instructors and Fire Inspectors**
 - ◆ **Classroom Training CEUs 96 Hours**
 - ◆ **Hands - On CEUs 20 Hours**
 - ◆ **51 instructors**
 - ◆ **12 from out of state**
 - ◆ **Wednesday and Friday classes were held at the Ocean Center**
 - ◆ **Thursday was hosted offsite at the Volusia County Fire Rescue Training Facility**
- ◆ **4 teams participated in the Hazmat Competition on Wednesday at the Ocean Center**

Competition Awards

Individual Best Awards

- ◇ Risk Assessment – *Brian Walker (WPBFD)*
- ◇ Leak Control – *Corey Adamski (CCFR)*

Team Awards

- ◇ Team Best Risk Assessment *WPBFD*
- ◇ Team Best Leak Control *WPBFD*
- ◇ Team Best Overall
WPBFD



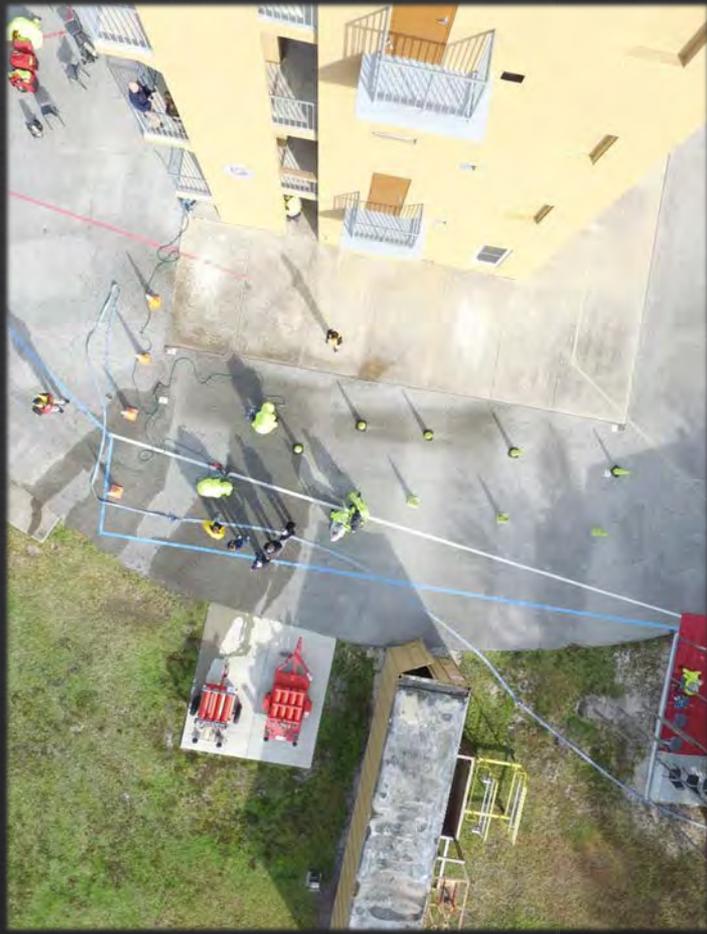
Wednesday: Competition



Wednesday: Competition



Thursday: VCFR Training grounds



Thursday: VCFR Training grounds



THANK YOU to our 2016 Sponsors!



TAB VI A

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Treasury Report

The LEPC CD was cashed out at the direction of the LEPC. The LEPC requested that the CD funds be used to cover training classes and costs that would otherwise not be covered by the HMEP Grant.

The current balance of the LEPC account is: **\$162.55**

TAB VI B

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Hazardous Materials Incident Reports

The attached tables and graphs provide information on all hazardous materials incident reports received by the State Watch Office. The incident reports are reviewed by Hazardous Materials Planning staff on a daily basis for compliance and verification purposes. The information helps identify potential Section 304 violators, as well as facilities which may have an obligation to report under other sections of EPCRA and the Risk Management Planning (RMP) programs.

Table 1 - lists incidents by LEPC District for the period of 12/1/2015 through 2/29/2016. "Potential Section 304 Investigations" are incidents involving the release of Extremely Hazardous Substances (EHS) or Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) chemicals at fixed facilities and are investigated by State-level staff. In order for an incident to be covered under Section 304, the EHS or CERCLA chemical must meet or exceed its designated Reportable Quantity (RQ) and have potential for offsite exposure.

Table 2 – lists incidents by LEPC District for the period of 12/1/2015 through 2/29/2016. The list covers fixed facility and transportation related incidents and differentiates between chemical-related and traffic accident-related deaths. Please note that official causes of death are determined by the medical examiner's office and may take up to 90 days for the final report.

Graph I - depicts total incidents within the State from 1/1/2002 through 2/29/2016.

Graph II - depicts total incidents within each LEPC District from 2/28/2015 through 2/29/2016.

Hazardous Materials Incident Report - Table 1

12/1/2015 Thru 2/29/2016

Potential Section 304 Investigations

West Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|----------|--------------|------------------------------------|-------------|---------------------------|------------------|---------|
| Escambia | 1/22/2016 | DIMETHYLFORMAMIDE | 800 | Possible CERCLA | FACTORY /WTP | Private |
| Escambia | 2/16/2016 | Hexamethylenediamine / Diesel Fuel | 70 | Closed - traffic accident | Traffic Accident | Private |
| Escambia | 2/25/2016 | Mercury | 1 | Closed | College | Public |

Apalachee Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|----------|--------------|-------------------|-------------|-----------------|--------------------------------|---------|
| Franklin | 1/15/2016 | Chlorine | 60 | Possible CERCLA | WTP | Public |
| Gadsden | 12/1/2015 | Hydrofluoric acid | 35 | Closed | Water Treatment Chemical Sales | Private |
| Gulf | 1/13/2016 | Anhydrous Ammonia | 500 | Possible CERCLA | Seafood Processing | Private |

North Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|----------|--------------|----------------------------|-------------|---------------------------|------------------|---------|
| Bradford | 12/22/2015 | Ethylene Glycol, Motor Oil | Unknown | Closed - traffic accident | Traffic Accident | Private |
| Marion | 12/5/2015 | Hydrochloric Acid | 10 | Closed | Transportation | Private |
| Marion | 1/17/2016 | Ammonia | 2920 | Closed | Meat Processing | Private |

East Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|---------|--------------|------------------------------|-------------|---------------------------|--------------------------------|---------|
| Brevard | 2/3/2016 | Sodium Hypochlorite | 73 | Closed - traffic accident | Traffic Accident | Private |
| Lake | 12/15/2015 | Ammonia | 185 | NRC | Citrus Production | Private |
| Orange | 12/4/2015 | Anhydrous Ammonia | < 100 | NRC | Dairy/Frozen Foods | Private |
| Orange | 12/30/2015 | Ammonia | 67 | Closed | Food Flavoring | Private |
| Orange | 2/23/2016 | Acetic Acid Tert-Butyl Ester | 375 | Closed | Transportation | Private |
| Osceola | 1/28/2016 | Motor Oil/Ethylene Glycol | 20 | Closed | Traffic Accident | Private |
| Volusia | 1/4/2016 | Formaldehyde | 800 | Closed - traffic accident | Traffic Accident/Port O Pottys | Private |

Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|--------|--------------|---------------------|-------------|---------------------------|------------------|---------|
| Polk | 1/21/2016 | ETHYLENE GLYCOL/OIL | 97 | Closed - traffic accident | Traffic Accident | Private |

Tampa Bay Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|--------------|--------------|---|-------------|-------------------------------------|------------------------------------|---------|
| Hernando | 1/12/2016 | Polybrominated Biphenyls (Transformer Oil) | 375 | Closed - traffic accident | Traffic Accident/Electric Services | Private |
| Hillsborough | 12/9/2015 | Sulfur Dioxide | 3 | Closed | Mining | Private |
| Hillsborough | 2/15/2016 | Unknown-AFFF Foam DIETHYLENE GLYCOL MONOBUTYL ETHER | Unknown | Closed Closed - call was made to | Waste Management, | Public |
| Hillsborough | 2/18/2016 | Sulfuric Acid | 500 | NRC | Mining | Private |
| Pinellas | 12/9/2015 | Mercury | Unknown | Closed | Private Residence | Private |

Treasure Coast Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|------------|--------------|---------------------|-------------|-------------------------------------|-----------------------|---------|
| Palm Beach | 12/6/2015 | Ship Manifest | Unknown | Closed - transportation incident | Cargo Ship | Private |
| Palm Beach | 12/11/2015 | Sodium Hypochlorite | 56 | Closed - traffic accident | Traffic Accident | Private |
| Palm Beach | 2/21/2016 | Sulfuric Acid | 496 | Closed - call was made to NRC | Water Treatment Plant | Public |

South Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Comment | Sector |
|--------|--------------|---------------|-------------|---------------|-------------------------------|---------|
| Monroe | 12/12/2015 | Fire Aid | 640 | Closed | Private Vessel/Transportation | Private |

Hazardous Materials Incident Report - Table 2

12/1/2015 Thru 2/29/2016

Hazardous Materials & Traffic Incidents with Evacuations, Injuries, and Deaths

West Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|------------------------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Escambia | 2/16/2016 | Hexamethylenediamine / Diesel Fuel | 70/Unknown | Traffic Accident | 1 | | |
| Okaloosa | 2/11/2016 | Gasoline | Unknown | Aircraft Accident | | | 2 |
| Santa Rosa | 2/25/2016 | Diesel Fuel | 740 | Traffic Accident | | 3 | |

Apalachee Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|----------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Franklin | 1/15/2016 | Chlorine | 60 | WTP | 1 | | |
| Jackson | 12/29/2015 | Diesel Fuel | 296 | Traffic Accident | | 1 | |

North Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|----------------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Bradford | 12/22/2015 | Ethylene Glycol, Motor Oil | Unknown | Traffic Accident | | 1 | 1 |

Northeast Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|----------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Duval | 1/4/2016 | Carbon Monoxide | Unknown | Restaurant | 1 | | |

East Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|----------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Brevard | 2/7/2016 | Natural Gas | Unknown | Pipeline | 2 | | |
| Orange | 12/2/2015 | Diesel Fuel | 555 | Traffic Accident | | 1 | |

Central Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|--------|--------------|-------------------------|-------------|------------------|-----------|---------|----------|
| Hardee | 1/1/2016 | Gasoline or Diesel Fuel | Unknown | Traffic Accident | | 1 | |
| Polk | 2/16/2016 | Diesel Fuel | 740 | Traffic Accident | | 1 | |
| Polk | 2/16/2016 | Diesel Fuel | 370 | Traffic Accident | | 1 | 1 |
| Polk | 2/19/2016 | Diesel Fuel | 186 | Traffic Accident | | 1 | |

Tampa Bay Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|--------------|--------------|--|-------------|------------------------------------|-----------|---------|----------|
| | | | 375 | Traffic Accident/Electric Services | | | |
| Hernando | 1/12/2016 | Polybrominated Biphenyls (Transformer Oil) | | | | 1 | |
| Hillsborough | 12/18/2015 | Natural Gas | Unknown | Restaurant | 1 | | |
| | | | Unknown | Retirement | | | |
| Hillsborough | 2/2/2016 | Propane | | Community | 1 | | |

Southwest Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|----------|--------------|--------------------------|-------------|------------------|-----------|---------|----------|
| Lee | 2/3/2016 | Gasoline or Diesel Fuel | Unknown | Traffic Accident | | | 1 |
| Sarasota | 12/10/2015 | Propane | 2640 | RV Park | 65 | | |
| Sarasota | 2/5/2016 | Gasoline or Diesel Fuel | Unknown | Traffic Accident | | 2 | 1 |
| Sarasota | 2/21/2016 | Gasoline and Diesel Fuel | 41600+/7400 | Traffic Accident | | 1 | |

Treasure Coast Regional Planning Council

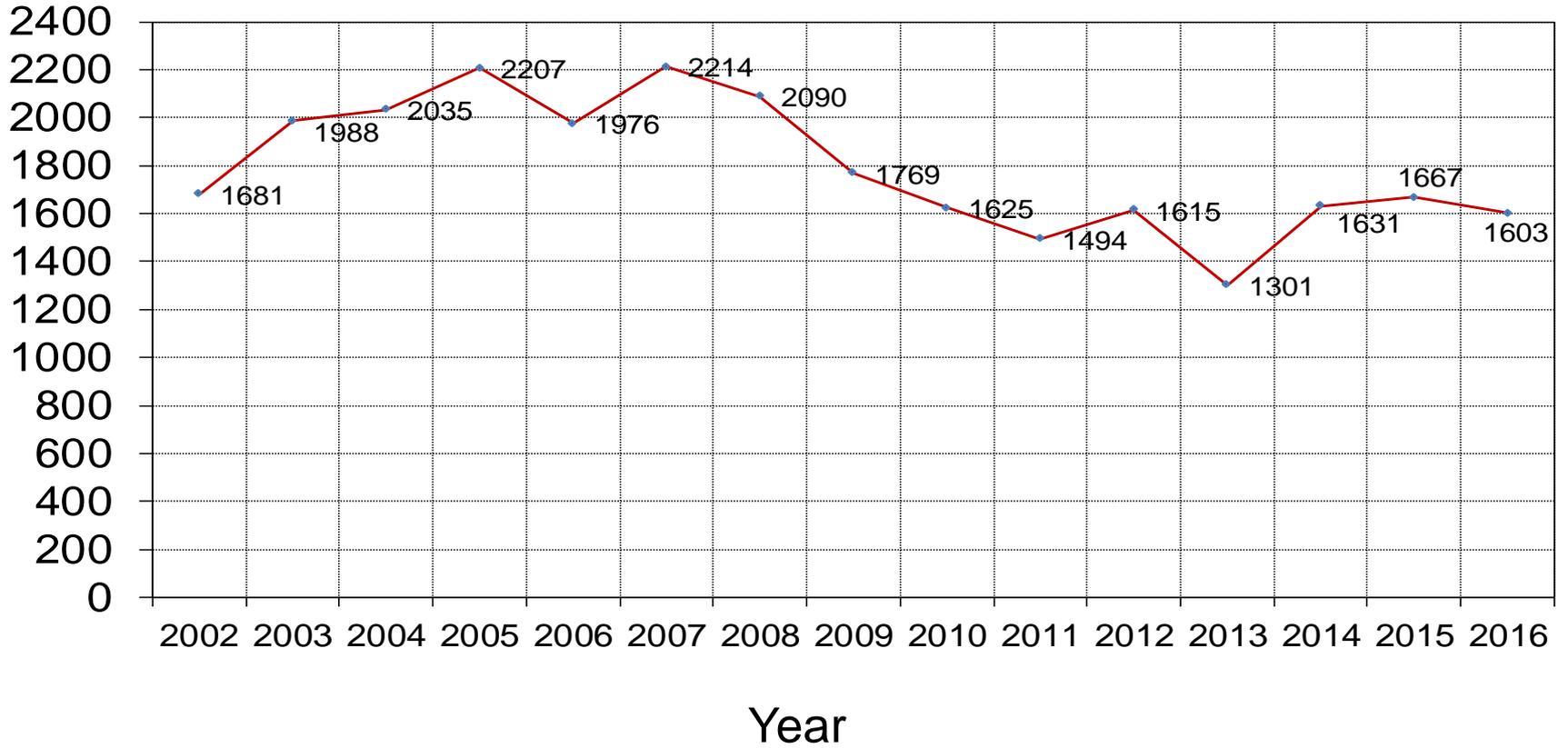
| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|-------------------------|--------------------|----------------------------|------------------|----------------|-----------------|
| Indian River | 12/15/2015 | Gasoline or Diesel Fuel | Unknown | Traffic Accident | | 1 | 3 |
| | | | Unknown | Pipeline/Private Residence | 2 | | |
| Martin | 2/3/2016 | Natural Gas | | | | | |
| Palm Beach | 1/9/2016 | Gasoline or Diesel Fuel | 160 or 185 | Traffic Accident | | 2 | |
| | | | Unknown | Clubhouse/Gated community | 1 | | |
| Palm Beach | 1/20/2016 | Natural Gas | | | | | |

South Florida Regional Planning Council

| County | Release Date | Chemical Name | Release Amt | Business Type | Evacuated | Injured | Fatality |
|---------------|---------------------|-------------------------|--------------------|----------------------|------------------|----------------|-----------------|
| Broward | 1/24/2016 | Unknown Pesticides | Unknown | Pesticides | | 1 | |
| Broward | 2/18/2016 | Propane | Unknown | Pipeline | 2 | | |
| Broward | 2/21/2016 | Diesel Fuel | 1702 | Traffic Accident | | | 1 |
| Miami-Dade | 1/15/2016 | Gasoline or Diesel Fuel | 480 or 555 | Traffic Accident | | 1 | |

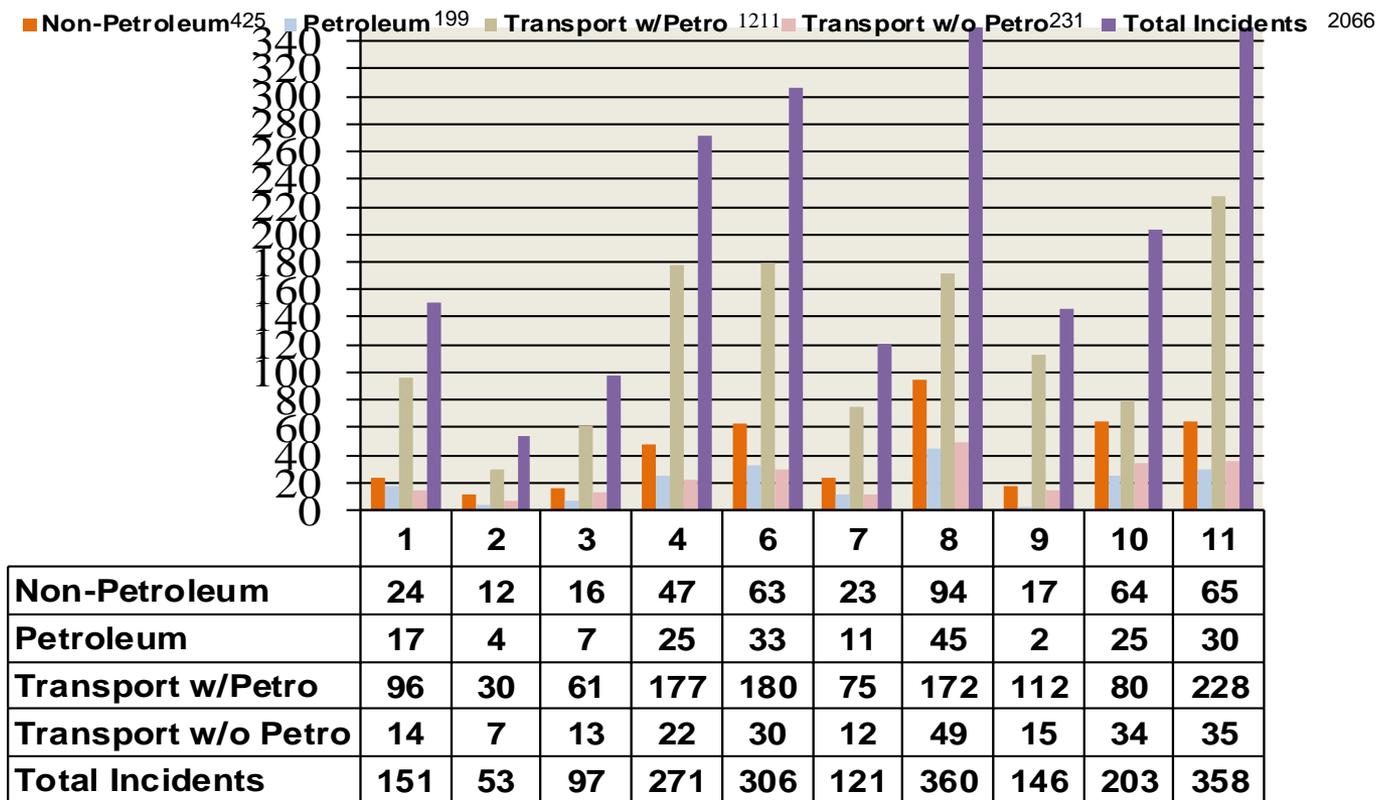
Graph I HAZARDOUS MATERIALS INCIDENT REPORTS

(January 1, 2002 through 29 February, 2016)



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GRAPH II HAZARDOUS MATERIALS INCIDENT REPORTS BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT



February 28, 2015 to February 29, 2016

TAB VI C

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Updated LEPC Policies

The LEPCs and SERC approved of updated LEPC Policies. The last time they were revised was 2009.

Generally, the policies were updated to today's expectations of the LEPC. Occupational Categories were updated and simplified too.

New policies attached.



FLORIDA STATE EMERGENCY RESPONSE COMMISSION POLICIES FOR LOCAL EMERGENCY PLANNING COMMITTEES

(Revised 04/16)

I. APPOINTMENT

A. Local Emergency Planning Committees (LEPCs) must have representatives from the following occupational categories, as required in Section 301 (c) of the Emergency Planning and Community Right-To-Know Act (EPCRA):

1. elected state and local officials
2. law enforcement;
3. emergency management
4. firefighting;
5. first aid;
6. health;
7. local environmental;
8. hospital;
9. transportation personnel;
10. broadcast and print media
11. community groups;
12. facility owners and operators
13. interested citizens;
14. non-elected local officials; and
15. water management district representatives.
16. local option
17. education

There should be a continued good faith effort on behalf of the LEPC chairperson to ensure that all of the occupational categories are represented on the LEPC.

B. For the purpose of appointment, the State Emergency Response Commission (SERC) has defined “Interested Citizen” as “a person who resides in the emergency planning district for which appointment is sought to the LEPC, and who is interested in the emergency planning process, but who does not otherwise represent those groups or organizations designated by state and federal law.”

C. For the purpose of appointment, Water Management District (WMD) representatives can be staff or board members of the five established WMDs. Membership in this category is limited to one member. An effort should be made to encourage a separate representative for each LEPC.

D. Two types of appointments will be considered for the LEPCs:

1. Regular Appointments – Recommendations for appointments of members and alternate members to an LEPC must be directed to the Compliance Planning Section from the LEPC chairperson. These recommendations must be made in writing and/or submitted via electronic mail. LEPC nominations will be considered at the next scheduled SERC meeting. **All appointments must be approved by the SERC.**
2. Fast-Track Appointments – The SERC chairperson, or alternate chairperson, may fill vacancies on an “interim basis” until the SERC has an opportunity to review and approve the recommendations. However, this appointment method shall only be used when extenuating circumstances warrant. The recommendations can be made by telephone, but will require written follow-up and/or may be submitted electronically. The SERC chairperson, or alternate chairperson, shall respond within ten days of receiving an oral or written request for recommendation.

E. LEPC members and alternates shall be appointed for a two-year term.

1. SERC will re-appoint all existing LEPC memberships for additional two-year terms each July of all even-numbered years.
2. In the event the SERC does not act on biennial appointments prior to July 1, all appointments will remain in effect until the SERC takes official action.
3. All members may be re-nominated and re-appointed through the SERC’s biennial appointment process.

F. A member may recommend an individual to serve as his/her alternate. With the exception of the elected state or local officials category, the alternate must represent the same occupational category as the primary member. A member in the elected state or local officials category may recommend his/her aide or a district staff member to serve as his/her alternate. The member’s recommendation must be made in the form of a letter to the LEPC chairperson. An LEPC chairperson shall recommend alternate nominations to the SERC in the same manner as regular appointments. All alternate nominations shall be accompanied by the primary member’s initial written request. The SERC shall review and consider recommendations for alternates at its next scheduled SERC meeting.

1. It will be the responsibility of the LEPC Coordinators to inform the alternates of meeting dates, and to provide them with pertinent meeting materials.
 2. If both the member and the alternate are present at a meeting, the member has one vote; the alternate has no vote.
 3. If the primary resigns and is not immediately replaced, the alternate becomes the primary member. If the state or local official resigns and they have chosen their aide as their alternate, the aide is automatically removed with the primary.
 4. An alternate member may not serve as an officer of the LEPC.
- G. The LEPC chairpersons and vice-chairpersons shall serve a two-year term and be elected in accordance with “Roberts Rules of Order.” New LEPC chairpersons and vice-chairpersons shall be elected at the first organizational meeting following biennial appointments. The former chairperson shall serve as interim chairperson until said meeting is held and elections can be conducted.
- In the event that a chairperson resigns or is removed from the LEPC, the vice-chairperson shall preside until a new chairperson can be elected.
- H. The maximum size of the LEPC and the maximum size of the occupation category is up to the discretion of the LEPC.
- I. LEPCs can establish “Technical Advisory Workgroups” consisting of volunteers that will provide assistance to the LEPC in a variety of areas (i.e., planning, public outreach). Non-appointed workgroup members do not have LEPC voting privileges.
- J. Nine members constitute a quorum count.
- K. There should be a continued good faith effort on behalf of the LEPC chairperson to ensure district wide representation on the LEPC.
- L. When an LEPC member changes occupational categories, he/she must notify the LEPC chairperson. Upon doing so, the LEPC member’s appointment will be reviewed. The LEPC chairperson may then recommend to the SERC chairperson that the member be appointed to another occupational category, if appropriate.

II. RESIGNATION AND TERMINATION PROCESS

- A. When an LEPC member provides written notice of resignation to the LEPC chairperson, or to the SERC, that member will be removed by the SERC.
- B. In the event written confirmation of a resignation is unobtainable, a verbal confirmation from the member or the chairperson of an LEPC to the SERC will be acceptable.
- C. Attendance policies are at the discretion of the LEPC.
- D. If a member is recommended for removal from an LEPC by the above process, or for any other reason, the SERC will send a letter to that LEPC member identifying the reasons for removal.

III. CODE OF CONDUCT

- A. All members of the LEPCs shall be advised of the provisions of the Florida Code of Ethics for Public Officers and Employees (Sections 112.311 et seq., Florida Statutes) and provided written information regarding their responsibilities thereunder:
 - 1. to avoid conflicts of interest;
 - 2. to avoid using Committee membership for private gain;
 - 3. other requirements of the Code of Ethics.
- B. All members of the LEPCs shall be expected to adhere to the provisions of the Florida Code of Ethics for Public Officers and Employees.
- C. All members of the LEPCs shall to adhere to Florida Statute 286 Sunshine Law and Florida Statute 119 Public Meetings.
- D. All members of the LEPCs shall to conduct themselves in the relationship to the Committee, in a manner so as to not disrupt any meeting, operation, or proceeding, and so as not to improperly interfere with the fulfillment of the mission and responsibilities of the Committee.
- E. Violations of the provisions of the Code of Ethics shall be handled in the manner provided in Chapter 112, Part III, Florida Statutes. Non-ethical violations of the LEPC Membership Code of Conduct shall be referred to the SERC utilizing the following procedures:
 - 1. Any complaint regarding a non-ethical violation of the LEPC Membership Code of Conduct shall be expressed in a petition

endorsed by a minimum of three members of the pertinent LEPC. The petition shall be in writing, addressed to the LEPC chairperson shall set forth in detail the facts which indicate a need for removal of a Committee member (the affected member) and be signed by all petitioners.

2. Following the receipt of the petition, the LEPC chairperson shall schedule the item at the next regularly scheduled LEPC meeting to consider the petition. On or before scheduling said meeting, the chairperson shall provide a copy of the petition to the affected member and each member of the Committee, with a notice regarding said special meeting or session, and advising the affected member and the petitioners to appear to discuss the charges set forth in the petition.
3. The LEPC shall act on the petition and forward its recommendation to the SERC chairperson. A recommendation for removal of the Committee member must pass by a majority vote of those LEPC members present.
4. The affected member may submit a written response to the SERC chairperson, which shall be distributed to the SERC membership.
5. At the SERC meeting at which the petition is considered, SERC staff shall present the position of the petitioners. Any questions by members of the SERC shall be referred to the petitioners, answered by the affected member or by SERC staff. The affected member may then present a response to the petition and answer any questions by members of the Committee. Both the representative of the petitioners and the affected member may ask questions of one another.
6. Should the affected member of the petitioners refuse or fail to appear, the SERC may consider the available evidence and reach a decision.
7. The SERC shall decide the matter of removal following its review and consideration of all the evidence presented to it, on motion duly seconded, made by the representative of the petitioners. If said motion is not made or seconded, the proceedings shall terminate without further action. The motion to recommend removal must pass by the affirmative vote of $\frac{3}{4}$ or more of those SERC members present.

TAB VI D

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: 2016 Emergency Response Guides (ERGs)

The 2016 Emergency Response Guides (ERGs) are now available.

The 2016 version of the ERG includes general revisions, expanded sections and added guide pages for absorbed gases.

Updated every four years as a collaborative effort of the USDOT, Transport Canada and Mexico's Secretariat of Transport and Communications, the ERG2016 is available free to public safety agencies in all states, territories and Native American Tribes through designated state emergency management coordinators' offices.

PHMSA has also partnered with the National Library of Medicine (NLM) to provide a free Smartphone version of the ERG2016. NLM also develops and distributes the Wireless Information System for Emergency Responders. The mobile application will be available this spring.

A copy of the new ERG2016 is posted online at:
<http://phmsa.dot.gov/hazmat/outreach-training/erg>.

Print copies will be available shortly.

- Full Press Release: <http://goo.gl/rXVZAv>
- ERG "Landing Page" with all the links: <http://goo.gl/8xSH9T>
- English pdf of the ERG (about 5 MB): <http://goo.gl/EeSn10>
- Smart phone application already out – visit your app store

TAB V I E

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Exercises, Exercises, Exercises!!

The LEPC is embarking on a rigorous and more robust training and exercise calendar.

This is due to several factors, they are:

- Improved 3-year training and exercise calendar that is reviewed and updated annually
 - Training addresses gaps and reoccurring needs
 - Intended exercises scheduled in advance (proactive)
- Developing partnerships with other agencies & groups
 - First Coast Disaster Council (FCDC - hospitals)
 - Northeast Florida Healthcare Coalition

Upcoming Exercise Opportunities:

1. Summer 2016 – Local HazMat Drills with the 3 regional HazMat Teams. (Proposal Attached)
 - a. Take lessons learned from 2015 regional HazMat Exercise, and practice within department at the local level (Clay, JFRD, & St. Johns)
2. October 12, 2016 – We are currently in the initial planning stages
 - a. FCDC hospitals will be conducting full-scale exercises. They are determining which of the hospitals will participate, and what they would like to exercise.
 - b. We would like to partner local FD with a hospital to exercise
3. 2017 – Proposed Full-Scale Exercise with FCDC and Healthcare Coalition (Proposal Attached)

Northeast Florida LEPC - Proposed 2016 HMEP Funded Project

SCENARIO BACKGROUND AND PROSPECTIVE PARTNERS

In 2015, the Northeast Florida LEPC conducted a Full-Scale Exercise with 4 regional hazmat teams and other local response agencies. This helped the LEPC to identify and address training and exercise gaps associated to a response to a traffic accident involving multiple hazmat issues. As a result of this Regional HazMat Exercise, the planning team identified issue areas that need to be addressed at the local department level before conducting another Regional Full-Scale HazMat Exercise.

In 2016, the LEPC would like to build upon our region's HazMat capabilities, and to address identified issue from the 2015 After-Action Report. This would be done through the implementation of three (3) drills at the local level. It is the desire of the planning team to conduct a similar scenario and individually exercise with Clay County Fire/Rescue, Jacksonville Fire/Rescue, and St. Johns County Fire/Rescue over the summer of 2016. The drill format would break down and exercise specific aspects of the fire department response and mitigation such as:

- Initial site assessment
- Chemical research and investigation
- Establishing vulnerability zones
- Developing response priorities based upon chemical research and investigation
- Protective measures
- Decontamination

The goal of these Drills is to practice and exercise specific components of the fire department's assessment and response to a transportation related HazMat event. Our belief is that this delivery of exercising at the local level will allow the teams to close identified gaps in the assessment and response, especially in preparation for an expanded Regional Full-Scale HazMat Exercise planned for 2017, which will add hospitals and medical transportation providers to the list of participants.

Our hope is the 3 Drills will satisfy the LEPC Plan exercise requirements for the current HMEP grant cycle, which are listed below.

LOCAL EMERGENCY PLANNING COMMITTEE PLAN EXERCISE

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to, the following activities.

Task 1: Within the period of agreement, the Recipient shall submit to the Division:

On behalf of the LEPC, provide staff support to the LEPC to develop and conduct an exercise of the LEPC hazardous materials emergency plan. Use the Homeland Security Exercise Evaluation Program (HSEEP) guidelines to develop, conduct and evaluate the exercise. The following exercise must be regional in scope to reflect an incident requiring a multi-jurisdictional or cooperative response and shall include a transportation element. The exercise must meet the following criteria:

a) A full-scale exercise that tests a minimum of two functional areas (e.g., communications, evacuation, resource management, etc.) The exercise must test a minimum of two (2) functional areas (e.g., communications, evacuation, resource management, etc.)

Task 2: The required exercise staffing tasks at a minimum consist of the following:

a) Meet with local emergency management staff and local emergency response officials within the district to accomplish the following:

- 1) Explain the purpose and scope of the exercise;
- 2) Establish a method to coordinate procedures among local emergency response officials;
- 3) Identify key personnel to be involved in the exercise which shall include emergency management staff; and
- 4) Develop exercise goals and objectives.

b) Develop an exercise scenario. The following work products shall be completed and submitted to the Division for approval no less than **30 days** prior to the date of the exercise;

- 1) A detailed schedule of exercise events;
- 2) A summary of exercise messages; and
- 3) A listing of exercise control procedures and responsibilities.

c) Following the completion of the exercise, all major participants shall meet to discuss the exercise and identify areas for improvement in the LEPC hazardous materials emergency plan.

Task 3: Maintain accurate records of personnel hours spent performing the tasks outlined in this scope of work. Personnel participating in HMEP-sponsored projects are to be counted toward the state's 20 percent contribution to the HMEP grant for the hours spent on the project. This "soft-match" contribution must be documented by the Recipient and submitted on the year-end program summary. Personnel hours paid with any federal grant funds are not eligible for soft-match.

Task 4: Incorporate the results of this planning project into the annual update of the LEPC’s hazardous materials emergency response plan. For the purposes of this scope of work an actual event may **not** be substituted for the exercise requirement.

PROJECT COSTS

| Expenditure Type | Project Description | Est Amount |
|-------------------------|--|------------------------------------|
| Project Management | Costs associated with preparation of documentation, invoicing/payments, common costs (excluding indirect costs associated with executive salary and support staff) | \$ 16,000 |
| Contractual | Contractual Services – for services provided by partners assisting in the drills | \$ 4,000 |
| Other | Costs associated with supplies, printing, or purchase of items to assist in the implementation of the drills. (props, etc.) | \$ 4,000 |
| TOTAL | | \$ 24,000 |
| Match In-Kind: | Complimentary use of facility/equipment, LEPC board member and staff volunteer hours, responder volunteer hours, additional hours paid with state funding (~ 200 hr/drill) | (\$35/hr* 600 hours) = \$21,000 |

Northeast Florida LEPC - Proposed 2017 HMEP Funded Project

SCENARIO BACKGROUND AND PROSPECTIVE PARTNERS

In 2015, the Northeast Florida LEPC conducted a Full-Scale Exercise with 4 regional hazmat teams and other local response agencies. This helped the LEPC to identify and address training and exercise gaps associated to a fire department response to a traffic accident involving multiple hazmat issues. Additional training and drills are being implemented in 2016 to address the recommendations provided in the After-Action Report's Improvement Plan (AAR-IP) matrix.

In 2017, the LEPC would like to build upon the capabilities we improved in 2016 and implement a Full-Scale exercise that incorporates community partners that are critical to the response and recovery from a major HazMat incident.

The goal of this Exercise is to widen the net of community partners who would be active participants in the Exercise. Discussions have been conducted with the First Coast Disaster Council (*all hospitals from the 7 county region*) and the Northeast Florida Healthcare Coalition, and they have agreed that they would like to participate in this type of Exercise with the LEPC.

Some issue areas that have been pre-identified are:

- Site assessment and response (Fire Department)
- On-Scene Security (Law Enforcement)
- Coordination and Communication (Incident Command and EOC)
- Decontamination at scene; for transit; and in a hospital setting (receiving)
- Hospital COOP
- Notification and Public Information

LOCAL EMERGENCY PLANNING COMMITTEE PLAN EXERCISE

Funding is provided to perform eligible activities as identified in the Hazardous Materials Emergency Preparedness Planning Grant Program. The staff assigned to this program should conduct activities pursuant to this scope of work with the support of the Local Emergency Planning Committee (LEPC) and consistent with the direction of the Division. The work tasks include, but are not limited to, the following activities.

Task 1: Within the period of agreement, the Recipient shall submit to the Division:

On behalf of the LEPC, provide staff support to the LEPC to develop and conduct an exercise of the LEPC hazardous materials emergency plan. Use the Homeland Security

Exercise Evaluation Program (HSEEP) guidelines to develop, conduct and evaluate the exercise. The following exercise must be regional in scope to reflect an incident requiring a multi-jurisdictional or cooperative response and shall include a transportation element. The exercise must meet the following criteria:

a) A full-scale exercise that tests a minimum of two functional areas (e.g., communications, evacuation, resource management, etc.) The exercise must test a minimum of two (2) functional areas (e.g., communications, evacuation, resource management, etc.)

Task 2: The required exercise staffing tasks at a minimum consist of the following:

a) Meet with local emergency management staff and local emergency response officials within the district to accomplish the following:

- 1) Explain the purpose and scope of the exercise;
- 2) Establish a method to coordinate procedures among local emergency response officials;
- 3) Identify key personnel to be involved in the exercise which shall include emergency management staff; and
- 4) Develop exercise goals and objectives.

b) Develop an exercise scenario. The following work products shall be completed and submitted to the Division for approval no less than **30 days** prior to the date of the exercise;

- 1) A detailed schedule of exercise events;
- 2) A summary of exercise messages; and
- 3) A listing of exercise control procedures and responsibilities.

c) Following the completion of the exercise, all major participants shall meet to discuss the exercise and identify areas for improvement in the LEPC hazardous materials emergency plan.

Task 3: Maintain accurate records of personnel hours spent performing the tasks outlined in this scope of work. Personnel participating in HMEP-sponsored projects are to be counted toward the state's 20 percent contribution to the HMEP grant for the hours spent on the project. This "soft-match" contribution must be documented by the Recipient and submitted on the year-end program summary. Personnel hours paid with any federal grant funds are not eligible for soft-match.

Task 4: Incorporate the results of this planning project into the annual update of the LEPC's hazardous materials emergency response plan. For the purposes of this scope of work an actual event may **not** be substituted for the exercise requirement.

PROJECT COSTS

| Expenditure Type | Project Description | Est Amount |
|--------------------|--|------------------------------------|
| Project Management | Costs associated with preparation of documentation, invoicing/payments, common costs (excluding indirect costs associated with executive salary and support staff) | \$ 12,000 |
| Contractual | Name of Planning Project; narrative to be attached | \$ 3,000 |
| Other | Costs associated with supplies, printing, etc. | \$ 5,000 |
| TOTAL | | \$ 20,000 |
| Match In-Kind: | Complimentary use of facility/equipment, LEPC board member and staff volunteer hours, responder volunteer hours, additional hours paid with state funding | (\$35/hr* 400 hours) = \$14,000 |

TAB VII A

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Training Subcommittee Report

Completed Training:

- **16-hour Advance HazMat Life Support (February 3-4, 2016)**
 - 19 people at \$478/person = \$9,028

- **Propane Emergencies (Mr. Carl Weeks – free courses)**
 - Nassau County/Fernandina Beach 3/14/16 – 30 attendees
 - St. Johns County Fire/Rescue 3/15/16 – 19 attendees
 - Macclenny Fire Department 3/16/16 – 12 attendees
 - Palatka Fire Department 3/17/16 – 25 attendees

Future Training:

- **International HazMat Conference - Baltimore, MD (June 16-19)**

- **HazMat Tech Refresher (16-hr)**
 - Clay County Fire/Rescue – May 18 &19
 - St. Johns County Fire/Rescue – June 22 & 23
 - Macclenny Fire Dept. – July 28 & 29
 - ***Still Scheduling***
 - Nassau County/Fernandina Beach
 - JFRD (2 – classes)

- **2017 Training Calendar (attached)**

2017 Training / Exercise Calendar

County:

Year:

| Organization/D iscipline | | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | |
|-----------------------------|----------|--------------------------|-----|-----|--|-----|-----|-------------------------------|-----|-----|--------------------------------------|-----|-----|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| NE FL LEPC | Training | | | | | | | | | | | | |
| | Exercise | | | | | | | Full Scale Ex | | | | | |
| NE FL LEPC | Training | HazMat Incident Command | | | | | | | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | Over the Road Tanker Truck HazMat Response | | | | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | HazMat IQ (St. Augustine) | | | | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | Pipeline Training | | | | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | | | | HazMat Tech 160 | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | | | | | | | Foam Operations | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | | | | | | | WMD - Radiological Nuclear Awareness | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | | | | Leak/ Spill Control (LPG, NG) | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | | | | International HazMat Symposium | | | | | | | | |
| | Exercise | | | | | | | | | | | | |
| NE FL LEPC | Training | Florida HazMat Symposium | | | | | | | | | | | |

| | | | | | |
|--|----------|--|--|--|--|
| | Exercise | | | | |
|--|----------|--|--|--|--|

TAB VII B

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Hazards Analysis Subcommittee Report

Update on Activities by Bill Decker

TAB VII C

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Public Outreach Subcommittee Report

Update on Activities by Terry Carr

TAB VIII A

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Sulfuric Acid Spill in Flagler Beach

FLAGLER COUNTY -- A portion of State Road A1A and a beach boardwalk in Flagler County were closed Thursday morning after a sulfuric acid solution spilled next to the roadway.

- **State Road A1A at State Road 100 closed**
- **300-gallon container of sulfuric acid solution spilled**
- **Boardwalk on Flagler Beach also closed**
- Dumont Company

At about 9:38 a.m. on April 21, a skid holding a 300-gallon container of the 50 percent sulfuric acid solution slid off a flatbed truck belonging to the Dumont Company, a chemical company in Apopka.

St. Johns County Fire Rescue Hazmat workers neutralized the sulfuric acid solution, and the Department of Environmental Protection has approved a contractor to work on mop-up procedures.

Responding units included Flagler Beach Fire, Flagler Emergency Management, Flagler County Fire, Flagler Beach Police, Flagler Beach Fire Police, Palm Coast Fire Police and the St. Johns Hazmat team.

The incident is under investigation, and charges are pending against the driver, Flagler Beach Police Capt. Matt Doughney said.





TAB VIII B

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Artie Buff - Office of Pipeline Safety

Artie Buff will provide the LEPC an overview of Pipeline Safety initiatives taking place in the southern region.

Arthur O. Buff, P.E.
CATS Program Manager
Office of Pipeline Safety
U.S. DOT/PHMSA Southern Region
(404) 832-1155
PHMSA_DOT
Arthur.buff@dot.gov



Is YOUR Department Ready?

There are over 89,000 miles of underground hazardous materials pipelines throughout Georgia. That means pipeline emergencies are entirely possible in nearly any Georgia community – urban, suburban or rural. It's just a matter of "when", "where" and "how bad" the next pipeline emergency could be.

GPERI will help you to be prepared!

GPERI training is available for all fire departments – career, combination and volunteer. They each have different training schedules and delivery techniques that work best for them. So GPERI offers several training delivery options:

- PE and PE-IT courses at GPSTC
- "In-house" training by your own staff or Training Officer
- PE courses (PECOS, PECOT and PE-DAT) delivered to your site by Field Instructors
- Regional or conference courses
- On-line / CD training (coming soon)

To qualify for Fire Academy Credit the GPSTC Field Training Request form must be completed. * All other in house or regional courses will be scheduled as needed by contacting.

FOR MORE INFORMATION

Yolande Tanner

Phone: 678-686-6239

Email: ytanner@gmanet.com

www.gafc.org/projects.php

*Field Training Requests need to be filed at least 60 days in advance of the requested course dates. Please plan ahead. Once courses are set up, GPSTC will open registration for the course.

Students must register for all courses at GPSTC's Website (www.gpstc.org) using their GPTSC Access.



GPERI Georgia Pipeline Emergency Response Initiative

www.gafc.org/projects.php

SAFETY - All GPERI courses place a heavy emphasis on using lessons learned and best practices to maximize success.

PREVENTION - You will also learn how to become proactively involved with your local pipeline operators to help prevent pipeline emergencies from happening, but if/when they do occur, you'll learn how to handle them cooperatively with the "must have" assistance of the pipeline operators. GPERI helps to build working relationships between first responders and pipeline operators to facilitate a coordinated and effective response.

GPERI Course Menu:

"Pipeline Emergencies (PE)" is a comprehensive two-day (16-hour) class taught at the Georgia Public Safety Training Center's (GPSTC) Fire Academy in Forsyth, GA, or upon request at your site. This course also serves as the Instructor Trainer pre-requisite course for teaching all PE courses.

"Pipeline Emergencies: Command Officer Strategies (PECOS)" is a four (4) hour course designed for Chief Officers and those in command positions. It is strategic

oriented promoting awareness and increasing knowledge about pipeline locations, risks and liabilities.

"Pipeline Emergencies: Company Officer Tactics (PECOT)" is an eight (8) hour course. It is intended for Company Officers (Captains, Lieutenants, Sergeants, etc.) and their crews. This course is tactical oriented and includes localized training scenarios to enhance "what if" planning.

"Pipeline Emergencies: Dispatcher Awareness Training (PEDAT)" is a four (4) hour course. It is designed for 911 call takers, dispatchers and their supervisors who are the "gatekeepers" of critical information when a pipeline incident occurs.

GPERI training courses are modeled after nationally recognized pipeline safety programs. They deliver vital "need to know" knowledge about pipeline emergencies to career, combination and volunteer fire departments at no charge.



Basically pipeline emergencies are Haz Mat incidents that are best managed using ICS.

FOR MORE INFORMATION

Georgia Pipeline Emergency Response Initiative

GPERI

Phone: 678-686-6239

www.gafc.org/projects.php | Email: ytanner@gmanet.com





Georgia Pipeline Training Request

Please Print or Type

SECTION 1:

AGENCY INFORMATION

Agency Name _____

Agency Address _____

City _____ Zip Code _____ Email Address _____

Daytime Telephone _____ Alternate Telephone _____

SECTION 2:

TRAINING INFORMATION

Type of Training Requested (course name) _____

Course Location Requested _____

Estimated Enrollment _____ Beginning Date Requested _____ / _____ / _____

Ending Date _____ / _____ / _____

Requested By _____ Requestor's Title _____

Email Address of Requestor _____

Signature _____ Date _____ / _____ / _____

Return Request to:

Georgia Association of Fire Chiefs
201 Pryor St, SW
Atlanta, GA 30303
PHONE: (678) 686-6239 FAX (678) 686-6339

Or by email: ytanner@gafc.org



NCPERI

NORTH CAROLINA PIPELINE EMERGENCY RESPONSE INITIATIVE

A SHARED RESPONSE



Goal: is to advance safety in response to and prevention of incidents involving pipelines in North Carolina through partnerships in education by sharing systems knowledge, lessons learned, and capabilities between operators and emergency responders.

Partnership - Safety, improved liaison, understanding, and trust.

Effective Training - Improved training and understanding of pipeline operation, products, and hazards associated with the products.

Revenue - Operators support responders with a new funding source for enhanced emergency training.

Influence - Improved practices and procedures for operators and responders based on a working relationship in support of one another.



For more information please contact:

Mark Burkhalter | Dixie Pipeline
c: 803-351-0583 ; o: 803-358-4117

TAB X

MEMORANDUM

DATE: May 1, 2016
TO: Northeast Florida Local Emergency Planning Committee
FROM: Eric B. Anderson, LEPC Coordinator
RE: Next Meeting of the LEPC

The next meeting of the Northeast Florida Local Emergency Planning Committee is scheduled to take place at the offices of the Northeast Florida Regional Council.

The meeting will occur at 10am on Wednesday, August 10, 2016.

Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, Florida 32216