



**Northeast Florida  
Local Emergency Planning Committee**  
Wednesday, May 9<sup>th</sup>, 2012



10:00 a.m.

## **MINUTES**

A meeting of the Northeast Florida Local Emergency Planning Committee was held on Wednesday, May 9<sup>th</sup>, 2012, at 10:00 a.m., at the Northeast Florida Regional Council Offices at 6850 Belfort Oaks Place in Jacksonville, FL 32216. Chair Richard Knoff called the meeting to order with the following members:

### **Present**

Mr. Henry Bonar – Facility Owner  
Morrison Braren – Senior Planner  
Mr. Terry Carr – Local Environmental  
Paul Crist (Michelle Sanders) – Transportation  
Mr. Bill Decker – Local Environmental  
Mr. Brad Elias – Health  
Chief Lenny Ensalaco – Firefighting  
Mr. Gerry Gividen – Interested Citizen  
Mr. Matthew Harris (Gracie Kennedy) – Local Environmental  
Chief Richard Knoff, Chair – Firefighting  
Mr. Steve Milican – Emergency Management  
Lt. John Scott – Firefighting  
Mr. Andy Sikes – Hospital  
Mr. Danny Yeager (Harvey Silcox) – Firefighting  
Chief Joel Sneed – Firefighting  
Mr. Ken Wilkey, Vice Chair – Facility Operator

### **Excused**

Ms. Sandi Courson – Health  
Sheriff Joey Dobson – Law Enforcement  
Ms. Maria Haney – Emergency Management  
Ms. Martha Ira – Local Environmental  
Bill Lord – Facility Operator  
Mr. Rolf Preuss – Emergency Management  
Mr. Roger Studenski – Transportation  
Chief Williams – Law Enforcement

### **Absent**

Mr. David Dunkley – Transportation  
Chief Mike Lambert – Firefighting  
Mr. Quin Romay – Emergency Management  
Lt. Todd Smith – Firefighting

Guests: *Lt. Jonathan Lamm with Clay County Fire Rescue; Brian Teeple, CEO, NEFRC; (2) members of the Florida Air National Guard;*

Staff Present: Eric Anderson

Chairman Knoff welcomed everyone and asked the guests to introduce themselves; Chairman Knoff led the members in the Pledge of Allegiance.

### **\*APPROVAL OF MINUTES**

**Chairman Knoff called for a motion to approve the February 8, 2012 minutes. A Motion was made and seconded; the motion carried unanimously.**

### **NEW BUSINESS**

HMEP/LEPC Exercise – Mr. Anderson gave a brief update on this year’s HMEP/LEPC Exercise. It had been proposed that the two exercises be combined into a larger exercise already scheduled for March 2012 at Camp Blanding. We approached the State requesting combining these two deliverables. The State approved and on March 19<sup>th</sup>, we held Operation Quiet Fury at Camp Blanding. The exercise was sponsored by Clay County Emergency Management, Florida National Guard and the LEPC. The exercise was large and included several scenarios; the HazMat scenario ultimately related to the storming/breaching of the front gate of Camp Blanding, including bombs, car bombs, and a chemical attack. The After Action Report is still being prepared and will be ready for the next quarterly meeting for LEPC review.

Hazards Analysis Update – Mr. Anderson, as staff of the LEPC, is responsible for conducting Hazards Analyses for 5 counties in the region – Baker, Clay, Nassau, Putnam and St. Johns. The remaining counties, Duval and Flagler, both prepare they own Hazards Analysis. All of the Hazards Analyses for the 7-county region are now complete, contract deliverables have been met, and we are awaiting the beginning of the new contract cycle beginning after June 30. Lt. Scott reviewed a brief PowerPoint presentation on Hazards Analysis, and what actually takes place during site visits. A general discussion ensued related to hazmat reporting. Steve Millican raised the subject of ToxMap and the inadvisability of publicly accessible mapping.

SERC Training Task Force Meeting – Mr. Eric Anderson prepared information on the program, and Lt. Lamm, who was present at the task force meeting, provided the update. Lt. Lamm reported the task force has a couple of things they are working on. First, the Bomb Response Group, DoD and the Fire Department are working on standard operating guidelines. A draft of this document will be provided when ready. The Task Force Committee is working on a training course (8-hr) to certify responders for hazardous spill clean-up following standard guidelines. Most of our technicians already meet the qualifications and are only lacking the 8-hr course on water safety. The training class is still in the planning stage, with key decisions on form being decided. It was noted the Fire College is moving towards online/virtual training. The task force attended the NASTTPO seminar; Lt. Lamm, Lt. Scott and Chief Knoff attended this informative and well-attended class. A 3-day competency check class was held in St. Johns County for hazmat technicians. The class was led by Chief Sneed and went very well, with capacity attendance each day. The class included both classroom work and hands-on training.

It was noted during the NASTTPO conference that foreign oil companies have obtained the leases to drill off the coast of Cuba. The discussion focused on the possibility of an oil spill in that area and the effects that would have on Florida.

The next meeting of the Training Task Force will be July 12, 2012, in Jacksonville.

LEPC Chair/Staff Meeting: Mr. Anderson related information on the HMEP Training/Planning Grant; the grant is open this year and the application is being prepared for submittal. Mr. Anderson shared an email received regarding the state allocation for HMEP sub-grantees.

Mr. Anderson spoke on updates to the Florida HMIS system, and how you report Section 302 facilities. The state is working to make this system compatible with the federal system. There has been no timeline provided for this update.

SERC Meeting: Mr. Anderson recognized Dr. Brad Elias as a new member, and added 3 alternates to the list (provided).

Mr. Anderson outlined the Port Commodity Full Study; the state is investigating the types of chemicals being imported into 4 ports – Jacksonville, Port Everglades, Miami and the Tampa area. The state is trying to identify the top 10 substances coming in, and the incoming and outgoing routes taken to transport the chemicals. Study information was provided as part of the LEPC meeting agenda.

The Risk Management Planning (RMP) program identifies facilities using chemicals which pose a significant risk if released. The program covers 4 criteria: facility location or proximity to population centers, chemical characteristics and inventories, accident history, and process incident history. There are 9 facilities in our region which will be site-visited this year; these 9 facilities represent 25% of the entire state roster for next year. The Emergency Management and Fire Departments in applicable counties will be invited to participate in the site visits so they are aware of what is on site and to establish working relationships with the facility owners. A list of dates and counties was provided.

Supplemental Environmental Projects – The EPA and the State of Florida have signed a Memorandum of Understanding stating those facilities facing a fine for a release or spill have the option of completing a Supplement Environmental Project; instead of 100% of the fine going to the General Revenue, 75% will be rolled into a SEP. There are 8 different categories to choose from on a priority listing. The EPA will make the final decision on what projects are worked on and the timeline for the project. Ultimately, the LEPC needs to begin preparing Priority Lists for use in the project, possibly in conjunction with the county LMS staff. The first such project may be used in Flagler County, which has a potential project that may be eligible for this program.

No further discussion followed.

## REPORTS

Treasurer's Report – Chairman Knoff stated the LEPC CD amount is currently \$5,547.85. The current rate is 0.75% with a renewal date of May 6<sup>th</sup>, 2012. The CD automatically renewed. These funds are available to be utilized by the LEPC for various purposes, including training funds.

**Motion made to use these funds towards supplementing our HMEP training fund; motion seconded. Motion carries.**

Training Committee Reports – The committee was advised Mr. Calvin Williams has taken over the HMEP training component. Two classes are being held this period: Advanced Hazards Life Support in progress now, and the Clandestine Drug Lab Operational Course, a 16-hour course being held in late May. The Drug Lab course is being offered to participants of the 8-hour Drug Lab Awareness course. A Chemical Suicide workshop and Instant Command Systems are being looked at as options for expending the remaining funds in the budget. One change being made to the training funds grants is that now the training has to be specifically targeted towards transportation related programs.

Hazardous Materials Release Report – Mr. Anderson stated that during the last quarter, there were two (2) potential 304 investigations.

Incident 1: Duval County, associated with an ammonia leak at Publix. Approximately 12.4lbs of ammonia were released, with 1 worker transported to the hospital for evaluation but not admitted.

Incident 2: St. Johns County newspapers reported there was a major release but in fact this was sensationalized by the news media. A new ammonia tank had been installed at the Waste Water Treatment plant on CR214 when workers noticed a screw approx. 1/8" turned; workers tightened the screw. Contrary to news reports, only 4lbs of ammonia was leaked, not 5000lbs, and authorities did not evacuate the area.

Through this calendar year, a total of 246 releases have been reported. For District IV, in the past year there have been 159 reported releases.

## OTHER

LEPC Membership – This marks the end of the biennial appointment period for the committee. The State is requiring we submit new appointments by mid-June 2012. Mr. Anderson will be contacting committee members to gauge their interest in participating for the next two years, and if not, getting recommendations for new members. Chief Knoff encouraged all members to find an alternate for themselves. It was suggested that any member who had not actually

participated in the past 2 years not be resubmitted for membership and be struck from the rolls. A brief discussion ensued and it was agreed that members not participating would be purged.

Haz-Matters – Mr. Anderson distributed Haz-Matters, a quarterly periodical through the SERC.

The committee would like to congratulate Lt. Jonathan Lamm for being recognized by Clay County Fire/Rescue as Firefighter of the Year. He was recognized at a ceremony held in Clay County.

Next Meetings – The next meeting dates are:

August 8<sup>th</sup>, 2012  
November 14<sup>th</sup>, 2012  
February 13<sup>th</sup>, 2013

The next SERC meeting will be held at Aloft Hotel in Jacksonville on July 12, 2012. It will be a two-day session. Eric Anderson invited those in attendance to participate on Friday at 10:00 am.

The next LEPC meeting will be held at the new Emergency Operations Center in Clay County. Chief Knoff provided the location of the EOC at the southwest end of the Fairgrounds.

Announcements –

Chief Knoff announced that Member Maria Haney had just given birth to a baby girl and was in Orange Park Medical Center.

Public Comments –

Three members of the public stepped forward to introduce themselves to the LEPC. No further discussion followed.

#### **ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned at 11:20 a.m.